

## Graphic Novels Roundtable - November 6, 2014

Libraries in attendance: Attleboro; Bridgewater; Dartmouth; Dighton; East Bridgewater; East Freetown; Easton; Foxboro; Lakeville; New Bedford; Swansea

### ACQ Records and Duplicate Records

- Because of the way that ACQ records are loaded into Workflows, duplicate records can be created for volumes of graphic novels that should be attached to open-ended records
- If you find such duplicate records, fill out an error reporting form and SAILS can merge the ACQ record(s) to the open-ended record

### General Reminders for Graphic Novels

- You may need to look at both the title page and cover to determine the title and volume number (when applicable)
- Open-ended graphic novels do not include ISBNs from any of the volumes
- Both hardcover and paperback copies of graphic novels are attached to the same record
- If your copy's ISBN is missing from a record, fill out an error reporting form for SAILS to add it to the record
- When you are creating a request record, you may not always be able to tell if the title is going to be an open-ended record; SAILS will make that decision
- On the Cat. List, SAILS emails a monthly list of graphic novels that were added and/or updated during the previous month so you can update your call numbers, if necessary
- If you have any questions about creating a request record for a graphic novel or attaching to these records, email ([catsupport@sailsinc.org](mailto:catsupport@sailsinc.org)) or call SAILS Cataloging

### 3 in 1 Editions

- Some volumes of a graphic novels title are combined together in one collective volume, often as 3 volumes in 1
- Title on the title page may only reflect the first volume of the collection, so you should check the title on the cover and use the cover title for the 3 in 1 copy
- You can include 3 in 1 edition in the edition field when creating request records
- SAILS only gets single records for these 3 in 1 editions
- You do not need to add |z to call numbers for 3 in 1 editions
- Do not add 3 in 1 editions to any open-ended graphic novels records
- Examples shown: Skip beat 3 in 1 edition, vol. 4 (a1886088) and Inuyasha volume 8 (a1995493)

### **Open-Ended vs. Single Volume Graphic Novels Records**

- Example shown for an open-ended record: Wolverine and the X-men (a1804207)
- Each volume only lists Wolverine and the X-men on the title page and cover; each volume does not have its own specific title
- |z needs to be in the call numbers for open-ended records
- Open-ended records will have a dash after the date (2013-) and no specific pagination in the physical description field (v. : col. ill. ; 26 cm.)
  
- Example shown for a single record: X-men Vol.2, Here to stay (a1914899)
- Each volume has its own separate title on the title page in addition to X-men
- In this example, volume two has its own separate title: Here to stay
- You do not need to add |z in single volume records
- Workflows will automatically add the |z if you type V. 1 even when you do not want the call number to include |z
- If you want the V to be in the call number, you can enter it like this: XMEN V2

### **Subfield Z in Call Numbers for Open-Ended Graphic Novels Records**

- |z must be in call numbers for all open-ended graphic novels records
- Information after |z must follow the standards as listed in the Data Entry Guidelines for Print Materials on pages 16-17
- To create |z, press both the SHIFT key and the key with \ on the bottom (two small vertical dashes appear above the \ on the key)
- Make sure that there is no space between the first part of the call number and |z
- Type |z; do not put a space between | and z
- Type the call number; do not put a space between |z and the rest of the call number
- For example: GRAPHIC WOLVERINE|ZV. 1  
YA GN WHE|ZV. 1  
YA GN WHE|ZV. 2

### **Other Examples Discussed at the Roundtable**

- A game of thrones graphic novel (a1908062) shown as an example of the numerous graphic novels titles specifically geared towards adult readers
- This title is an open-ended record and requires |z in call numbers
- The dark ages and the Vikings (a2004913) as an example of nonfiction graphic novels titles
- SAILS adds the subject heading of Graphic novels to all graphic novels records (fiction and nonfiction titles)

### **Upcoming Technical Services Meeting Schedule**

- The next Technical Services Meeting is Wednesday, May 6, 2015 at the Lakeville Public Library, 10am to noon