

Membership meeting
August 16, 2006

In Attendance: Betty Gregg (Bridgewater Public), Carol Julius (Carver), Dennis Medeiros (Dartmouth), Ann Rust (Dighton), Jane Finley (East Bridgewater Public) Keith Stavely (Fall River Public), Jerry Cirillo, (Foxboro), Vicki Dawson (Freetown) Nancy Cappellini (Hanson) ,Janet Campbell (Mansfield), Susan Berteaux (Massachusetts Maritime Academy) , Judith Walker (Mattapoisett), Danielle Bowker (Middleborough), Judith Downey (New Bedford Public), Robin Glasser (Norfolk), Frank Ward (North Attleboro), Elaine Jackson , (Norton), Deborah Wall (Pembroke), Melissa Campbell (Plainville), Debbie Batson (Plympton), Lorna Sylvia (Raynham), Laura Bennett (Rehoboth), Olivia Melo (Rochester), Sharon St. Hillaire (Seekonk), Sally Evans (Somerset), Beth Smith (West Bridgewater)

President Elaine Jackson called the meeting to order at 10:07 a.m.

Nancy Cappellini conducted the roll call.

Presentation by Donald Uvanittee from Eastern Insurance-

At Debby Conrad's request, Donald Uvanittee spoke to the membership regarding Liability insurance for the Director's and Sails staff . There is presently no insurance of this type

Eastern Insurance will be providing insurance quotations for Sails in the following areas:

General liability to insure gaps in the present policy

Director's liability insurance in the event of a director or group of director's being sued. This coverage is for unintentional liability. Donald noted that employee practices liability is the largest source of litigation today.

Non owned and hire car coverage which covers volunteer and staffs officers who are working for sails.

Worker's comp rates as presently sails are in a pool because of size and a small premium.

Debby will report back with insurance quotations and additional information at a later date.

A motion was made by Melissa (Plainville) to approve the minutes of the July 12th, 2006 meeting. Betty Gregg.(Bridgewater) seconded the motion and the minutes were approved unanimously.

Treasurer's report was given by Debby Wall (Treasurer) . A motion was made by Olivia Melo Rochester and seconded by Debbie Batson of Plympton and was voted unanimously to accept.

Debby Conrad presented the year to date report .

OLD BUSINESS

System Status-There will be a 90 day freeze on the system. Nothing will be added or deleted from the Sails end. Sirsi has to call Sails, if they need to do anything. If we experience any down time, it will be the fault of sirsi and we will act accordingly. If we get through this we will announce the new release. Early November is probable.

Debby assured the members that everything is backed up.

TIXKEEPER-Debby clarified the email from Plymouth rocket regarding renewing tix keeper and eventkeeper.

Laurie Lessner demonstrated how Sails will soon be able to link the tixkeeper museum passes to ibistro. This will occur after the system freeze. Patrons will be able to reserve museum pass using alt id and no pin. You can subscribe anytime during the year to tixkeeper and eventkeeper. It will be pro rated.

GL 3.1 installation- timeline. If all goes well Debby and staff will begin in November with the new release. –Will be brought up to the staff only . Circulation committee will have to okay some new policies before released. Sometime in January the sails staff will begin customizing codes for each library. Steve will be checking to be sure memory is okay for staff computers. One or two libraries will be brought up at a time. Big change in what staff sees; look and feel is different.

Update on pc support and systems librarian positions-

Debby reported that Sails received more than 20 applications for the PC support position There are three names on tier one . Steve, Carol Julius (Carver) and Debby will be reviewing them and the interviews will begin next week.

Systems librarian- one viable candidate for this position. Sally Evans (Somerset) will sit in on this interview. If this doesn't work out they will repost and refigure this position.

NEW BUSINESS

Robin Glasser requested approval for a browsing rental collection of popular materials in Norfolk .Discussion was held. Jerry Cirillo (Foxboro) made a motion to allow Norfolk a browsing collection. Betty Gregg (Bridgewater) seconded motion. Members voted unanimously to accept.

LSTA grant-Debby spoke of the grant Sails received and the timeline for implementation. Schools and some small libraries will be taken off T lines and transferred over to their cable provider. Sails will also be replacing firewalls. Schools network... taking small libraries.

Start doing baseline testing. in November. Some down time, no more than an hour will be expected.. Sails received the largest grant given out. President Elaine Jackson congratulated Debby for her continued efforts on behalf of SAILS.

Quarterly activity report- strategic plan stated that we needed to give more figures for our funding sources. Each quarter each library will get a report showing how records we cataloged and how many pc support visits. Everything sails has done for specific library to show where your money goes.

Computer orders- SAILS staff will be ordering computers during specific times.

Melissa Campbell (Plainville) asked that special accommodations be made for a staff member in the packaging of holds materials. After a brief discussion Sally Evans (Somerset) made the motion to allow the exemption for staff member. This staff person will be allowed to put a single staple in the envelopes for delivery. Frank Ward (Attleboro) seconded the motion. Unanimously accepted. Sally suggested telling staff right away.

Director's report. - as written..

Betty (Bridgewater) discussed the effects of budget cuts on staffing and asked for discussion from other members to report to her Trustees.

Olivia (Rochester) announced that she will be accepting a new position as Director of the Lakeville Public Library effective Sept. 1st.

Janet Campbell (Mansfield) made the motion to adjourn. Frank Ward ,(North Attleboro) seconded. Meeting adjourned at 11:38 a.m.

Submitted by Nancy Cappellini (Secretary)
August. 25th, 2006