

SAILS MEMBERSHIP MEETING

547 West Grove Street, Middleborough Massachusetts 02346

February 17, 2010

10 A.M.

In attendance: Diane Dugal (Bridgewater); Manny Leite (East Bridgewater); Carrie Tucker (East Bridgewater Schools); Carolyn Longworth (Fairhaven); Paula Cullen (Fall River); Nancy Cappelini (Hanson), Danielle Bowker (Middleboro); Stephen Fulchino (New Bedford); Robin Glasser (Norfolk); Debbie Batson (Plympton); Eden Ferguson (Raynham) ; Gail Roberts (Rochester); Beth Roll Smith (West Bridgewater); Deborah Conrad, Kristen Slater, and Robert Demanche (SAILS)

Call to Order – by President Manny Leite (East Bridgewater) at 10:09 AM.

Roll Call – Substitute Secretary, Gail Roberts (Rochester) conducted the roll call.

Minutes – A motion was made by Danielle Bowker (Middleboro) to approve the minutes of the January 20, 2010 meeting. Eden Ferguson (Raynham) seconded the motion. Approved.

Treasurers Report

Danielle Bowker (Middleboro) made a motion to approve Warrant 08.1.10 in the amount of \$91,541.83. Seconded by Robin Glasser (Hanson). Approved.

FY10 financial reports were reviewed by D. Conrad (SAILS) We are running the same level of expenditures as of this time last year. On our investments with Rockland Trust: Debby will meet with investment team on a quarterly basis, with her first meeting taking place last Friday. Rockland Trust will provide a monthly breakdown of where the money is invested, and a monthly rate of return. Debby can send the monthly reports to you upon request. The investment team will meet with membership in June.

Committee Reports

PubPac Committee – status of SoPac project

Laurie submitted a report. The PubPac committee has been focusing on content. There are proposals from three vendors. The Committee will be discussing resources page, which will include Downloads, Newspapers, and Online Tools. Academics will have their own and we may create a separate one for Youth Services. Also included was a progress report from Crafty Space. The project on track, with a demonstration scheduled for March meeting.

Recommendation on OPAC content provider – vote

Syndetics has submitted a proposal and presented a webinar of the features. Content Café is a bare bones product that includes reviews, jacket images, etc. NoveList is pricier and includes Content Café. The Committee recommends that we start negotiations with Syndetics, as it will cost less than SIRSI, and NoveList, with more content than Content Café. Plus, we won't have to pay for it until October. Syndetics also has a series list that will not only list the titles, but all different versions of the title, and what your library owns. New York Times Reviews and video clips will cost extra. Debby will send the cost estimates from Content Café and NoveList when she gets them. Motion to accept committee recommendation: Nancy Cappelini (Hanson); Second: Beth Roll Smith (West Bridgewater). Approved

Personnel Committee – change in Health Insurance Carrier

The staff health insurance expires March 25, and the new rates will be going up 24%. The three options available included two Blue Cross HMOs, and one other Harvard Pilgrim HMO. The staff wants to go with BC/BS HMO Blue Enhanced.

Old Business

Status of migration to new telecommunications configuration

This project is completely done. Disconnect orders for Verizon were put in January, but they still acting on them. Comcast costs \$3000/month, compared with Verizon at \$11000/month. The UMass lines have been disconnected, and FIOS added, saving \$7000/year.

SkyRiver Cataloging System

Kristen gave a report. So far, the product has been good, but not perfect. She will work with them and Minuteman. The quality of the records are her main concern. We will need to make a decision in the summer whether to go with them or not.

LSTA Grant – vote to submit

A draft of the grant sent to everyone last week, and is still not complete. The basic premise is there, and amount listed is the highest we will be requesting. The production and test servers are both at their end and need replacing by June 2011 at the latest. The grant proposal is to replace both, getting 60% of the cost. The resolution was read by Gail Roberts (Rochester). Beth Roll Smith (West Bridgewater) moved to accept; seconded by Robin Glasser (Norfolk). Approved.

New Business

FY11 – E-rate applications

The summary was included. Telecom cost \$33,255. We are asking for \$13,635.

TIAA-Cref Form 5500 preparation service

This concerns the retirement plan. The filing requirements have been changed and are more complicated. A preparation service is offered costing \$2000. A motion was made to allow this expense by: Steve Fulchino (New Bedford); seconded by Robin Glasser (Norfolk). Approved.

Marcadia recon for Southeast Regional

This refers to the batch recon project. There are too many records for the cataloging staff to handle, so Debby wants to send 3000 records to Marcadia to update, and then we download the file. The costs comes to \$1.25/record.

Senior Spectacular – April 23, 2010

This is an opportunity fair for seniors in the Greater Attleboro area. For \$30 SAILS can have a table and contribute to the raffle (large print MP3 player). Debbie will be at the table all day (from 10-2); volunteers from other libraries are encouraged. Debby will send out information, including the service area, and contact libraries in communities involved.

Executive Director's Report

There is an Autosort meeting tomorrow. A large survey will be coming in March for delivery. Debby is hoping it will be on SurveyMonkey, making it easier for us to fill out.

Laurie going to SIRSI Dynix users group and will be a presenter..

Motion made by Danielle Bowker (Middleboro) to adjourn. Adjournment at 11:27 AM.

Respectfully submitted,

Gail Roberts, Substitute Secretary