

SAILS Library Network

Annual Meeting Minutes

July 9, 2014

SAILS

10 Riverside Drive Suite 102, Lakeville 02347

Libraries in Attendance: Robert Rezendes (Bristol Community College), Carol Julius (Carver), Lynne Antunes (Dartmouth), Manuel Leite (East Bridgewater), Uma Hiremath (Easton), Laurel Clark (Fall River), Dorothy Stanley-Ballard (Freetown), Laurie Cavanaugh (Holmes Library Halifax), Nancy Cappellini (Hanson), Olivia Melo (Lakeville), Catherine Coyne (Mansfield), Frank Ward (North Attleboro), Lee Parker (Norton), Melissa Campbell (Plainville), Debbie Batson (Plympton), Gail Roberts (Rochester), Peter Fuller (Seekonk), Bonnie Mendes (Somerset), Cindy St. Amour (Swansea), Denise Medeiros (Wareham), Beth Smith (West Bridgewater), Susan Branco (Westport), Laurie Lessner (SAILS), Kristin Slater (SAILS) and Ginny Berube (SAILS).

Ginny Berube acting as secretary conducted the roll call.

Meeting minutes

Meeting minutes from the June 18, 2014 membership meeting were approved (no corrections). Motion to approve – Melissa Campbell. Seconded – Laurel Clark. Approved.

Report of President – Summary of FY14 Activities – President Frank Ward

Nominating Committee Report – Carole Julius

Motion to appoint Nancy Cappellini to a one year term in lieu of a K-12 representative. Motion to approve – Bonnie Mendes. Seconded – Sue Branco.

Election of Officers – Carole Julius

Nancy Cappellini casts vote for Secretary

Transfer of Presidency to Lynne Antunes by outgoing President Frank Ward

Board Resolutions

Authorization to sign checks: Motion to approve – Lynne Antunes. Seconded – Melissa Campbell.

Authorizing Lynne Antunes to sign Network Agreement: Motion to approve – Carole Julius. Seconded – Bonnie Mendes.

Treasurer's Report

Carole Julius presented Warrant 12.1.14 with the recommendation to approve. Seconded – Laurel Clark.

FY14 – unaudited final financial reports

Ginny Berube referred directors to copies of the year to date financials in the handout.

Old Business:

Status of Wareham Free Library – Denise Medeiros gave an update. Down to 4 part-time employees, Spinney closed, Library open 3 days/week. MBLC meeting Dec. 6th regarding certification.

Status of Commonwealth Catalog – Laurie Lessner

Laurie gave an update saying that final testing is scheduled for SAILS this week. Jayme Viveiro scheduled a number of trainings for library staff. All libraries participating in the ComCat are required to send a representative. We are requesting the most active libraries to be trained first, since they'll be able to use it as soon as they become trained.

Status of Statewide E-book Platform – Laurie Lessner

Last membership meeting Steve Spohn from MLS gave figures to the libraries. He also sent out results from a survey of the beta libraries. The biggest limitation is the need to use three interfaces to get the books. Overdrive isn't going away any time soon, we have too much invested in the product, but if it's affordable to libraries, they should look into adding the statewide offerings. Uma Hiremath from Easton, the only pilot library from our network, said that the Biblioboard product was very nice and encouraged people to take a look.

The Statewide Discovery Committee is hoping to have an interface that will bring the three systems together but it doesn't sound like the ComCat platform will be integrated with the e-books. Autographics, the company behind the ComCat proposed a completely separate product for the e-books and the cost is the same a full system. The Statewide Discovery Committee will be holding vendor demos in August and hopefully more will be known after that.

Value of Service Letter – Laurie Lessner

Commented that Debby and Laurie attended a focus group at Minuteman to brainstorm for the MBLC about how the money for libraries in the state are divided up and if it made sense to continue what we're doing. The value of service letter created by Debby was something that was discussed as adopting on the statewide level as a tangible measure of service.

Laurie also went over the slide handouts created by Debby Conrad and reiterated how much the staff liked the new offices and we're saving money as well. She recognized the hard work of Ginny and Debby to organize the move and as a staff member, their work made the move very easy. She also told how the move to having the Symphony ILS servers hosted by SirsiDynix was giving us more time for training and without maintaining the servers, the connection problems we've been experiencing are being seen and felt very closely by the Software as a Service (SaaS) staff and they're able to update hardware and make changes much more easily than if we were housing the servers.

New Business

Appointment of Committees by SAILS President – Lynn Antunes
Motion to approve – Lynne Antunes. Seconded – Frank Ward

Value of Service Letter – Laurie Lessner

Comments and questions from Directors – none

Adjournment – Motion to adjourn – Laurel Clark. Seconded – Frank Ward
Meeting adjourned at 10:30am