

SAILS MEMBERSHIP MEETING

547 West Grove Street, Middleborough Massachusetts 02346

June 16, 2010

10 A.M.

AGENDA

In attendance: Jayme Viveiros (Acushnet), Carrie Tucker (East Bridgewater Schools), Manny Leite (East Bridgewater), Carolyn Longworth (Fairhaven); Paula Cullen (Fall River); Jerry Cirillo (Foxboro); Dorothy Stanley-Ballard (Freetown); Olivia Melo (Lakeville); Janet Campbell (Mansfield) ; Susan Pizzolato (Mattapoisett); Danielle Bowker (Middleboro); Robin Glasser(Norfolk); Frank Ward (North Attleboro); Elaine Jackson (Norton); Deborah Wall (Pembroke); Melissa Campbell (Plainville); Debbie Batson (Plympton); Eden Fergusson (Raynham)Gail Roberts (Rochester); Bonnie Mendes (Somerset); Beth Smith (West Bridgewater); Deborah Conrad, Laurie Lessner and Kristin Slater(SAILS)

Call to Order – by President Manny Leite (East Bridgewater) at 10:07 A.M.

Roll Call – Secretary, Bonnie Mendes (Somerset) conducted the roll call.

Presentation by Optima Delivery by Len Braudis specifically highlighting the new Sort to Light system.

Annual review of the Investments of SAILS by Rockland Trust financial consultants, Charles Oliver and Brian Callow was presented.

Minutes – A motion was made by F.Ward (North Attleboro) to approve the minutes of the of the May 19, 2010 meeting as presented; 2nd by O.Melo (Lakeville). Approved.

FY10 Treasurer's Report

Warrant 12.2.10 was presented by M.Leite in absence of the Treasurer. A motion was made by J. Viveiros (Acushnet), to approve the warrant as presented; 2nd by M. Campbell (Plainville). Approved.

The FY10 financial reports were reviewed by Debby Conrad (SAILS). There are some unknowns with the financial status of some communities in the Network. There is also the expectation that there may be some possible delays in the payment of network assessments.

Committee Reports

PubPac Committee – The status of the SoPac project was discussed by D. Conrad. It is not up and running as quickly as first anticipated. There were some loose ends and some uncompleted mandate. s Debby contacted by Crafty Space and stopped the project the first week of June for review. In the meantime, D.Conrad spoke to Paul

Kissman at MBLC and he offered additional LSTA funds to continue the project which was accepted.

The project started-up again on June 15, 2010 with new guidelines in place with Crafty Space based on two (2) week intervals of progress. The kiosk will be the first stage launched. Deadline is September 30, 2010.

Nominating Committee presented by D. Conrad in the absence of the Nominating Chair. M.Leite asked the Secretary to cast a ballot for the following slate of nominees for the board for 3 year term beginning July 1, 2010.

- Deborah Wall (Pembroke) representing libraries with communities of 10,000 – 25,000
- Susan Pizzolato (Mattapoisett) representing libraries with communities of 10,000 – 25, 000
- Debbie Batson (Plympton) representing libraries with communities of under 10,000
- Paula Cullen (Fall River) representing Bristol County
- Olivia Melo (Lakeville) Member-at-large.

Approved.

Old Business

K.Slater (SAILS) discussed the status of SkyRiver. The staff has used it since May 21, 2010 and is weaning away from OCLC. 700,000 records sent to SkyRiver for enhancement. Kristen is cleaning up some old records before sending to SkyRiver.

She also discussed the status of WebDewey. A survey was sent to cataloguers. It is used, and the subscription will be renewed with no limit on the number of users. There are very good tutorials by WebDewey for use if your staff is not using it at this time. This information is on the SAILS website under cataloguing.

Strategic Planning Committee

D.Conrad pulled together the discussion from our Strategic Planning meeting last month (see handout). Four committees are suggested which are 1) Finance, 2) Member Services, 3) Technology and 4) Network Management. There will be a general call for volunteers for these committees. Conference calls and online meetings will be held in order to limit travel to meetings.

New Business

Marcive GPO Cataloging - New Bedford is a government depository. There was a service as part of OCLC for GPO cataloguing files. D.Conrad proposed that SAILS pay the Marcive fee for New Bedford this year. New Bedford will then review and decide if they want to pay for the Marcive service themselves after this year or if they wish to send cataloguing requests through SkyRiver.

Line item transfers (see handout) - D.Conrad brought the budget in balance with a number of line item transfers. R. Glasser (Norfolk) made a motion to accept the line item transfers as presented. 2nd by F. Ward (North Attleboro). The motion was approved.

Date for SAILS Annual Meeting was set for July 14, 2010.

Executive Director's Report. No written report. D.Conrad did discuss the status of the MLS. She mentioned that MBLC's Maureen Killoran and Beth Wade will be retiring. She will be at ALA next week.

Frank thanked D.Conrad and SAILS Libraries, especially Plainville for all their assistance during North Attleboro's flood damage.

Olivia Melo stated that over 1,000 people used FEMA at the Lakeville Public Library and it was very successful.

Motion made to Adjourn at 11: 55 AM.

Respectfully submitted,

Bonnie Mendes, Secretary