

## SAILS BOARD MEETING

547 West Grove Street, Middleborough Massachusetts 02346

June 20, 2012

**Present:** Joan Pilkington-Smyth (Attleboro), Bob Rezendes (Bristol Community College), Lynne Antunes (Dartmouth), Jocelyn Tavares (Dighton), Manny Leite (East Bridgewater Public), Carrie Tucker (East Bridgewater Schools), Uma Hiremath (Easton), Carolyn Longworth (Fairhaven), Laurel Clark (Fall River), Kathy Harney (Foxboro), Debra Dejonker-Berry (Halifax), Nancy Cappellini (Hanson), Olivia Melo (Lakeville), Janet Campbell (Mansfield), Judith Kleven (Marion), Susan Pizzolato (Mattapoisett), Danielle Bowker (Middleboro), Stephen Fulchino (New Bedford Public), Robin Glasser (Norfolk), Lee Parker (Norton), Debby Wall (Pembroke), Debbie Batson (Plympton), Eden Fergusson (Raynham), Gail Roberts (Rochester), Bonnie Mendes (Somerset), Daisy Delano(Taunton), Denise Medeiros (Wareham), Beth Roll Smith (West Bridgewater), Sue Branco (Westport), Ben Phinney, Kristin Slater, Laurie Lessner, Debby Conrad (SAILS).

### **Call to Order**

President Beth Smith called the meeting to order at 10:10 AM.

### **Roll Call**

Secretary Eden Fergusson conducted the roll call.

### **Approval of Minutes**

Laurel Clark (Fall River) made a motion to approve the minutes of the previous meeting. Olivia Melo (Lakeville) seconded. The minutes were approved unanimously.

### **Treasurer's Report**

#### *Warrant 12.1.12*

Olivia Melo (Lakeville) moved to accept the warrant. Bonnie Mendes (Middleboro) seconded. The motion was accepted unanimously.

#### *FY12 Financial Reports*

Debby reviewed the Balance Sheet and Expenditure Report.

Lee Parker moved to approve the Budget Line Item Transfers Debby recommended. Susan Pizzolato seconded the motion which was approved unanimously by the membership.

Debby reviewed the recommendations from SAILS Rockland Trust Investment advisors regarding modifications to the SAILS Investment Portfolio. The changes would involve approximately 25% of the portfolio and would move some funds that are currently earning very little into 4 different mutual funds that consist of different types of bonds. This would have the advantage of diversifying the portfolio, making the investments less volatile and creating more liquidity. Laurel Clark made the motion to approve the recommendation. Olivia Melo seconded. The membership approved the motion unanimously.

### **Committee Reports**

#### *Nominating Committee*

The Nominating Committee slate of nominees for the SAILS board for 3 year terms beginning July 1, 2012 was presented to the membership. There being no nominations from the floor, Susan Berteaux (Mass Maritime), Debbie Batson (Plympton), Frank Ward (North Attleboro), Jerry Cirillo (Foxboro), and Lynn Antunes (Dartmouth) were appointed to the Board by a vote cast by the Secretary.

In a separate action, Gail Roberts, was appointed to the Board by a vote cast by the Secretary, to complete Debra Dejonker-Berry's term representing libraries serving populations under 10,000 with the term to expire June 30, 2014.

#### *Digital Collections Advisory Committee*

Kristin Slater (SAILS) demonstrated the new Omeka site.

### *Network Privacy Policy Committee*

Debby reviewed proposed additions to the SAILS privacy policy regarding patron's title history, personal information, and responsibility of patron to maintain privacy of their user id and PIN. Questions and discussion followed. Danielle Bowker (Middleboro) made the motion to approve the additions and Susan Pizzolato seconded. The motion carried unanimously.

### **Old Business**

Debby brought the membership up-to-date on the status of the Patron Notification Project, reporting all is going well. All patrons are receiving email and text messages as of Tuesday, June 19, if those were their selections. The first 5 test libraries are live on the automated calling service. Verizon didn't provide the correct type of service for the first line. It is straightened out now and orders for 7 lines will be placed before 7/1. Once they are installed SAILS will migrate those libraries who wished to have automated calling service to the new lines. There will be Spanish and Portuguese voice messages. If call fails, libraries will be notified through a SVA report in Workflows.

### **New Business**

#### *Revision to SAILS Network Agreement*

The membership considered an addition to the SAILS Network Agreement to prohibit the transfer or altering of the existing bilateral contractual relationship between libraries and SAILS. The paragraph stipulated that libraries cannot assign the SAILS contract to third parties.

Bonnie Mendes moved to approve the addition, and Laurel Clark seconded the motion. The membership approved the motion unanimously.

#### *SirsiDynix proposal Enterprise Discovery Platform*

Melissa Kulmer from SirsiDynix conducted a live webinar of Enterprise. Questions and discussion of its many enhanced features followed. Debby expressed the view that the price was extremely reasonable and that the annual maintenance cost would be the same as the current Symphony product. On a motion by Joan Pilkington-Smyth and a second by Robin Glasser, the membership voted unanimously to switch to Enterprise.

#### *Summer Reading Exemptions*

The membership agreed to accept summer reading exceptions requests by libraries following the policy adopted last year. Debby will circulate a letter with a list of libraries using the exception.

### **Executive Director's Report**

Debby reminded members of the July 11 annual meeting.

### **Adjournment**

Bonnie Mendes (Somerset) moved to adjourn the meeting. Janet Campbell (Mansfield) seconded the motion. President Beth Smith adjourned the meeting at 12:10PM.

Respectfully submitted,

Eden Fergusson, Secretary