

## SAILS Library Network

N. B. This membership meeting was held at the recently enlarged, renovated, and re-opened Norfolk Public Library. The new library is both beautiful and spacious.

**Roll Call** In Attendance: Tonya Revell, Acushnet; Walter Stitt, Attleboro; Betty Gregg, Bridgewater; Carole Julius, Carver; Denise Medeiros, Dartmouth; Anna Lee Bundy, Easton; Carolyn Longworth, Fairhaven; Keith Stavely, Fall River; Jerry Cirillo, Foxboro; Vicki Dawson, Freetown; Nancy Capellini, Hanson; Donna Tibbetts, Lakeville; Janet Campbell, Mansfield; Judith Kleven, Marion; Susan Berteaux, Massachusetts Maritime Academy; Judy Wallace, Mattapoisett; Robin Glasser, Norfolk; Frank Ward, North Attleborough; Elaine Jackson, Norton; Melissa Campbell, Plainville; Christine Warren, Raynham; Sharon St. Hilaire, Seekonk; Sally Evans, Somerset; Mary Tobichuk, Wrentham

### **Minutes of the meeting of February 15, 2006**

Anna Lee Bundy moved and Elaine Jackson seconded that the minutes be accepted. The motion passed.

#### **Treasurer's Report:**

Melissa Campbell moved and Robin Glasser seconded the Warrant, 09.20.05. The motion carried.

Debby Conrad reported that the SAILS Network's spending is on track and in good shape for this point in the fiscal year. Some commercial paper will be cashed in as anticipated to meet payroll and other expenses.

#### **Committee Reports**

##### **Personnel Committee:**

Elaine Jackson reported that the committee had performed a review of and developed goals for the SAILS Executive Director.

Health Insurance for the SAILS staff has been re-subscribed.

A full time bookkeeper/clerk position will be advertised. This position's starting date is September 1, 2006.

Elaine Jackson moved and Nancy Capellini seconded that the report of the Personnel Committee be accepted. The motion carried.

##### **Overdrive:**

Carole Julius reported that there will be a collection review in May. Currently titles with low circulation figures are being replaced with newer titles. A minimum assessment of \$80.00 will be levied on all libraries for this service. Debby Conrad noted that there is a grant opportunity to acquire a large classical music collection through the Arts Lottery

Program. Overdrive circulation is growing. The service will be among the topics discussed at a network Customer Service meeting in April. The potential of using Overdrive to supply movies was mentioned. Bandwidth limitations preclude implementation of this feature at this time.

The Overdrive Committee has recommended a change in the formula used to assess individual libraries for this service. The annual fee will be 7 % of a library's annual expenditure on recorded books or a minimum payment of \$80.00 per year. The former assessment had been 5 %.

Carole Julius moved and Sharon St. Hilaire seconded that this motion be adopted. The motion carried.

Pub Pac

The online patron registration module is available for demonstration.

### **Old Business**

GL 3.1 Implementation.

Staff from several libraries have tested new release. There is no question that it works. But it is awkward. Some issues may be resolved and Debby Conrad is confident that the product can be implemented if it can be made to work more easily. Some enhancements available under the new release were demonstrated. If it is used libraries will be brought up one at a time afterwards.

The membership of the SAILS network in MLA is currently on hold for further review.

### **New Business**

The Legislative Breakfast will be held on Friday, March 31 at the Chianti/Tuscan Grille in Middleborough.

The Massachusetts Library Association's Legislative Day will be on Wednesday, April 5, 2006 at the State House in Boston. The Friends of the Somerset Public Library have hired a bus for the day. Sally Evans of Somerset reminded everyone that it is particularly important to stress support for the networks to the Representatives and Senators.

### **Executive Director's Report**

The LSTA Grant for the telecommunications update has been submitted. The grant will be very competitive and it was submitted with a contingency plan to implement its specifications over two years rather than one.

Debby Conrad reported on the UUGI conference held in Nashville. Four seats on the Board of UUGI are now held by library consortia. Customer presentations have increased over previous years.

At the membership meeting in July there will be presentations from the Budget and Nominating Committees. The results of patron surveys will be shared.

There was a brief discussion regarding the Regional delivery service.

The entire membership noted the retirements of Donna Tibbets of Lakeville and Tanya Revell of Achushnet and wished them well.

Respectfully submitted,

Francis C. Ward  
North Attleborough

\