

Board Meeting of SAILS, Inc.
May 14, 2008

PRESENT: Jayme Viveiros (Acushnet), William Schneller (Berkley), Carole Julius (Carver), Denise Medeiros (Dartmouth), Jocelyn Tavares (Dighton), Manny Leite (East Bridgewater), Annalee Bundy (Easton), Carolyn Longworth (Fairhaven), Keith Stavely (Fall River), Jerry Cirillo (Foxboro), Betsy Randall (Halifax), Nancy Cappellini (Hanson), Olivia Mello (Lakeville), (Marion), Judy Wallace (Mattapoisett), Danielle Bowker (Middleboro), Stephen Fulchino (New Bedford), Robin Glasser (Norfolk), Elaine Jackson (Norton), Deborah Wall (Pembroke), Debbie Batsen (Plympton), Gail Roberts (Rochester), Susan Pizzaolato (Wareham), Beth Smith (West Bridgewater), Sue Branco (Westport)

President Jerry Cirillo called the meeting to order at 10:18am.

Secretary Jayme Viveiros conducted the roll call.

Annalee Bundy (Easton) made a motion to approve the minutes of the previous meeting. Olivia Mello (Lakeville) seconded. Approved unanimously.

Eastern Bank made a presentation regarding SAILS investment strategy. We currently have our money in money market account, bonds and commercial paper. The presentation was about how SAILS could diversify their investments and establish an endowment for the network, which would require a revision in our investment policy. There was some discussion about whether or not we could choose to be socially responsible and still receive a good return on investment. No decision was made. This issue will be up for a vote at the June meeting. Any questions from the membership can be sent to Debby and she will forward them to the representative at Eastern Bank.

Treasurer's Report: Warrant

Nancy Cappellini (Hanson) gave the Treasurer's report and made a motion to accept the report as given. Debbie Batsen (Plympton) seconded. All in favor, motion accepted.

FY08 YTD Report

There was not much to report; only some line items that will need adjustments.

Committee Reports

FY09 Budget

Debby had made some changes since the last presentation; more money will be put into reserves. Debby is also going to try to negotiate a reduction in the maintenance costs for iBistro. Judy

Wallace (Mattapoisett) made a motion to approve the FY09 Budget. Danielle Bowker (Middleboro) seconded. Approved unanimously.

Nominating Committee

The committee presented a slate of people who have agreed to serve on the SAILS Board of Directors:

Decertified Libraries

A draft of the statement regarding decertified libraries for the policy manual was presented to the membership. Danielle Bowker (Middleboro) made a motion to make the changes as written to the network policy manual. Robin Glasser (Norfolk) seconded. Approved unanimously.

Overdrive

During the month of May, SAILS will renew the Maximum Access Collection on Overdrive. This collection (50 titles) has unlimited usage. The collection is refreshed every 12 months.

OLD BUSINESS

Director's Station

Bob has been busy visiting libraries to conduct on-site training for Director's Station. Directors can send an e-mail to eservices@sailsinc.org if they are interested in setting up a training time.

Goodsearch / Goodshop

The network has been doing well with Goodsearch. A reminder of the service will also be included on the bottom of bookmarks. Debby also spoke about the "shopping" component of the service – SAILS earns even more when people use Goodshop to make online purchases.

Comcast Connection

The bandwidth coming from UMASS is still saturated. A business line from Comcast may help solve this problem (and allow us to eventually drop one of the T1s from UMASS, in the future). Public traffic will be routed to the Comcast line; network traffic will continue on the UMASS lines. Debby hopes to accomplish this by mid-June. Carole Julius (Carver) made a motion to pursue implementing the Comcast business line. Olivia Melo (Lakeville) seconded. Approved unanimously.

NEW BUSINESS

Out of State Patrons

It has come to the attention of SAILS that there are differences in how individual libraries handle out of state cards; some libraries charge a fee, others do not. We need a solution that will be equitable to the other members of the network, without overriding the decisions made by Trustees. This will be brought to a vote at the June meeting.

Playaways

Playaways will still not be holdable in the system; less than 80% of the members own them, so there is still not a critical mass to fulfill holds.

Database Enhancement

Sirsi Dynix has shifted their focus back to iBistro (from EPS) – now calling it the “platform of the future”. The next super release of iBistro will include some additional searches. We will be able to search by reading level and availability of AR tests. Debby wrote a grant to Target to help underwrite the cost. Robin Glasser (Norfolk) made a motion to pursue the iBistro database enhancements. William Schneller (Berkley) seconded. Approved unanimously.

Lease

Debby provided a breakdown of the expenses of our current lease vs. moving to a new location. A group will meet to negotiate the lease. It is hoped that the landlord will agree to pick up some of the other costs involved in the lease (replacement of HVAC is now our responsibility), otherwise the network may consider moving.

Executive Director’s Report

Debby Conrad gave a summary of her report.

Carole Julius (Carver) made a motion to adjourn. Nancy Cappellini (Hanson) seconded. All in favor, motion accepted.

Adjournment

Meeting adjourned at 12:25pm.

Respectfully submitted,
Jayme Viveiros