

SAILS MEMBERSHIP MEETING

547 West Grove Street, Middleborough Massachusetts 02346

November 18, 2009

10 A.M.

In attendance: Walter Stitt (Attleboro)William Schneller (Berkley); Sainath Chinnaswamy (BCC) Carole Julius(Carver); Dolores Tansey (Dartmouth); Manny Leite (East Bridgewater); Carolyn Longworth (Fairhaven); Laurel Clark (Fall River); Jerry Cirillo (Foxboro); Nancy Cappelini (Hanson); Olivia Melo (Lakeville); Janet Campbell (Mansfield); Danielle Bowker (Middleboro); Stephen Fulchino (New Bedford); Robin Glasser (Norfolk); Elaine Jackson (Norton); Deborah Wall (Pembroke); Melissa Campbell (Plainville); Debbie Batson (Plympton); Eden Ferguson (Raynham); Gail Roberts (Rochester); Bonnie Mendes (Somerset); Beth Roll Smith (West Bridgewater);Deborah Conrad, Laurie Lessner, Kristin Slater, Robert Demanche (SAILS).

Call to Order –President Manny Leite (East Bridgewater) called the meeting to order at 10:05 AM.

Roll call – Secretary, Bonnie Mendes (Somerset), conducted the roll call.

Minutes --A motion was made by Robin Glasser (Norfolk) to approve the minutes of the October meeting with corrections; Eden Ferguson (Raynham) seconded the motion. Minutes were approved unanimously.

FY10 Treasurer's Report – Treasurer Carole Julius (Carver) made a motion to approve the warrant 05.2.10 as presented. Seconded by Robin Glasser (Norfolk)). Motion was approved unanimously.

FY10 financial reports were reviewed by D.Conrad (SAILS). Stephen Fulchino (New Bedford) wanted to be sure everyone was aware of the State's elimination of the State Library. He asked that Librarians voice their concern.

Status of cutover to Rockland Trust – Investment policy. Some changes in wording regarding the investment grades have been made (*see copy for details*). A resolution to approve the investment policy as presented was read by Robin Glasser (Norfolk). Seconded by Danielle Bowker (Middleboro). Approved unanimously and signed by the officers.

Old Business

SoPac implementation L.Lessner (SAILS). Printed progress report was distributed to all members present. This gives a very good overview of of this project (which is progressing very well).

Status of migration to new telecommunications configuration. Orders have been placed and installation dates have been established. D. Conrad (SAILS) will be communicating with all libraries as to when Comcast may be coming to your library. Target date for configuration is end of December.

New Business

Proposal and price quote from Sky River Cataloging was distributed. Sky River Cataloging provides a service that parallels that of OCLC. They are promising 1/3 cut in price over OCLC costs we are currently paying. Kristen discussed the general process of SAILS cataloging and the need for quality records, which is not currently happening with OCLC. This product could save a lot on money and we have the option of returning to OCLC. D. Conrad will pursue have a report at the January meeting.

Copies of a draft handout regarding patron preference of how they wish to be notified of holds, overdues, etc. was discussed. Issues with correct emails were also discussed. L.Lessner (SAILS) will take our suggestions and create a 2nd draft of the flyers.

Copy of email from Carolyn Longworth (Fairhaven) regarding soft CD cases and delivery was distributed along with the Statewide Delivery Packaging Policy. Fairhaven has a large number of CDs in soft packaging that is often damaged in delivery if not put into padded envelopes. Options and suggestions were discussed on solutions to the problems. Future of state-wide delivery was also discussed. Motion made by J.Cirillo (Foxboro) to have SAILS subsidize the purchase of an initial supply of delivery ready hard cases in recognition of the volume of cd's put in delivery by Fairhaven. Seconded by Carole Julius (Carver). Motion approved.

D.Conrad (SAILS) asked for volunteers for a committee to investigate telephone notification systems for holds, overdues, etc. Carol Julius (Carver); Melissa Campbell (Plainville), Nancy Cappelini (Hanson) and Linda McCollum (Pembroke) will be serving.

At this time a demonstration of Verizon's Telephone notification system was presented to members.

With no other business coming before the Board, the meeting was adjourned at 12:13 PM.

Respectfully submitted,

Bonnie Mendes (Somerset), Secretary