

Minutes of SAILS Board Meeting
November 20th, 2013
SAILS Headquarters
10 Riverside Drive Suite 102 Lakeville Ma. 02347

In attendance : Jayme Viveiros (Acushnet), Carol Julius (Carver), Lynne Antunes (Dartmouth), Jocelyn Tavares, (Dighton), Carolyn Longworth, (Fairhaven), Laurel Clark,(Fall River), Laurie Cavanaugh, (Halifax), Nancy Cappellini, (Hanson), Susan Berteaux, (Mass Maritime), Frank Ward, (North Attleboro), Debbie Batson, (Plympton), Eden Ferguson, (Raynham), Gail Roberts, (Rochester). SAILS staff present: Debby Conrad, Ginny Berube, Laurie Lessner, Kristin Slater, Ben Phinney

The meeting was called to order by Frank Ward, President at 10:05 a.m.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Motion to approve: Debbie Batson

Motion seconded : Jocelyn Tavares

Approved unanimously

TEASURER'S REPORT

Warrant 05.01.2014

Motion to approve: Carol Julius

Motion seconded : Jayme Viveiros

Approved unanimously

YTD FINANCIAL REPORT-

As of Oct.31st in packet is the year to date activity. Still waiting for one Sirsi bill. Doing well as far as investments are concerned. Overdrive invoice was paid.

COMMITTEE REPORTS- Legislative Breakfast- Jocelyn spoke on progress. The breakfast will be held on Friday Feb.7th from 8 to 10:00 a.m. at the Middleboro Public Library. (Snow date is Feb.14th.) Keynote speaker is State Representative, Patricia Haddad. Save the dates have been sent. Each library will receive a letter in the next couple of weeks.

PUBPAC- Laurie Lessner reported: it was committee's first meeting since Enterprise went live. Cleaning up the full display for patrons. The one major change is the online user registration. Patrons are getting a second card on line. Not necessary. There will be an explanation page with the change, so patrons won't be applying for a second card.

Patrons should do a log in for their library. Updates and changes will be completed by the beginning of the year. New release is expected any day. Account history should be up and running soon.

OLD BUSINESS

SAILS open house-Flyer for date and time in packet. Will be held on Thursday Dec.5th from 1 to 3:30 p.m.

Priorities for SAILS staff for remainder of fiscal year:

Laurie- Enterprise training is available for staff, two trainings per month. Materials will be given out.

Ben- staff site access to their sites. Nothing was lacking. Redo the site in wordpress. Keep it link out to helps. No password will be required because the documents posted tend to be public records or publicly available.

Kristen- RDA new cataloging standard. The GMD will no longer be in the record. The format is in edition column. No change to cataloging request. Pages will be spelled out. Extra marc tags.

Strategic plan- Board extended a year. Will start working in spring of 2014 and will be approved in fall 2014. Will bring in an outside person for discussion.

NEW BUSINESS

Hold exemption request for big books. (Children's) from Holmes Public Library-

Motion to approve : Susan Berteaux fall river- Large storybooks.

Motion seconded: Laurel Clark

Approved unanimously

The Circulation Policy Committee was charged with revising the holds exemption policy for Oversize to refer to dimensions.

Fiscal 2015 letter of intent

Grant will be for replacement for switches for all public libraries. Last year of hardware replacement, 50 % will be funded. Debby will be asking for letters of support when needed.

Consumer report group license- options for group license. GALE has old files. Zinio no longer offers it. Ebsco offers Consumer report.org people can search for ratings. Members asked Debby to pursue the cost

Demise of XP and impact on PC support.

Meeting to discuss with pc support will be held the wed. after Thanksgiving. Microsoft is not providing updates to XP past April 2014.

Debby's report

Bill Schneller (Berkley) is on extended sick leave. No anticipated return date yet. Debby will let us know when we can send flowers etc.

COSUGI held in Cleveland, Special interest group, small meeting, 40 people in attendance. Attendees from all over North America representing very large sites. Met with SIRSI Dynix senior executives. This is a 2 day meeting, 1st day group discusses issues regarding support and software development. The group comes up with a list of demands, and the afternoon is for presentations. The group has a whole is unhappy with pace of development. 3.5 workflows are delayed, group feels they need more staff, they talked about bugs, and things aren't getting communicated fast enough.

Other items discussed are in Director's report in packet.

Motion to adjourn: Carol Julius, Seconded Nancy Cappellini Voted unanimously to adjourn at 11:52