

Minutes of S.A.I.L..S Membership Meeting
October 16, 2013
Pembroke Public Library
142 Center St.
Pembroke Ma. 02339

In attendance : Jamie Viveiros, (Acushnet), Carol Julius, (Carver), Lynne Antunes, (Dartmouth), Jocelyn Tavares, (Dighton), Manuel Leite, (East Bridgewater), Uma Hiremath, (Easton), Laurie Cavanaugh, (Halifax), Nancy Cappellini, (Hanson), Olivia Mello, (Lakeville) Catherine Coyne (Mansfield), Danielle Bowker, (Middleborough), Geoffrey Dickinson, (New Bedford), Frank Ward, (North Attleboro), Deborah Wall, (Pembroke), Debbie Batson, (Plympton), Denise Medeiros, (Wareham), Beth Roll Smith, (West Bridgewater).

Meeting called to order by Frank Ward, President at 10:40 a.m.

APPROVAL OF MINUTES OF PRECEDING MEETING

Motion to Approve :Danielle Bowker

Motion Seconded: Olivia Mello

Approved unanimously

TREASURER'S REPORT

Warrant 03.01.14

Motion to Approve :Carol Julius

Motion Seconded: Beth Roll Smith

Approved unanimously

FY 14 YTD REPORT

Debby discussed the annual payment to SIRSI listed on the warrant. The invoice amount seems not to include services such as Authority loads, SVA server maintenance, SMS, and Enterprise content. She notified SirsiDynix billing of the discrepancy but did not receive a response. The amount budgeted for these line items will be held in reserve. There was a \$2000 check made out to Debby which will be used to obtain a bank check for the moving company as they needed immediate payment. Debby will file a conflict of interest statement regarding hiring a photographer who is her son-in-law. Debby is confident he has all required credentials for the job. He will be photographing any network libraries that are not on the wall of libraries and will be added to the wall at the new SAILS network office.

BUDGET COMMITTEE FY15 Budget- Vote

Carol Julius reported that the committee voted to increase network fees by 1.5% instead of 1% to avoid a larger jump in FY16. Tumblebooks will be put back into the budget effective July 1,2014. At the Sept. Board meeting, board members voted to discuss increase funding for the network Overdrive collection or looking at adding some other form of electronic content. Debby suggested waiting for the state e-book initiative. The board will table this discussion for now.

Motion to Approve FY 15 Budget as amended :Carol Julius

Motion Seconded: Danielle Bowker

Approved unanimously

OLD BUSINESS

SaaS MIGRATION- everything complete. Server is up and running. Staff is learning their way around managing system. There was a small problem on a Friday evening when indexing bumped into another process and libraries began seeing "hot text errors" on Saturday but SirsiDynix support staff resolved that problem quickly. Director's station is up and running. Server is much faster than previous one. Overall success.

SAILS MOVE- All office furniture is in new space. Phones will be working this week. Move went off without any incidents. Staff will be back on Friday.

NCIP TESTING- SAILS hopes Autographics testing will be complete by November. There is a Virtual Catalog Governance committee meeting scheduled October 18 to review the project. Progress is being made.

NEW BUSINESS

Corporate Resolution— Request to renew the network's \$150,000 line of credit.

Motion to approve- Olivia Mello

Motion seconded- Danielle Bowker

Approved unanimously

STAFF PRIVILEGES AND MONITORING STAFF ACTIVITIES- This discussion came about as a result of an incident in New Bedford. A staff member was using several different cards to check out many books and then renewing them several times. The incident is under investigation, however it was noted that all Directors should be aware of what staff is doing.

E-RESOURCES CENTRAL-The network is not going to put this in at this time. We will revisit next year after kinks are ironed out.

ADVISORY COMMITTEE NEEDED TO Work WITH B. PHINNEY ON WEBSITE

Ben will be redesign staff website. Looking for volunteers to work with Ben starting in mid January. Let Debby know of anyone from your staff.

VOTE TO DISCARD 2 SUN SERVERS AND 1 UPS

Motion to approve- Carol Julius

Motion seconded- Jamie Viveiros

Approved unanimously

LIMITING CIRCULATION HISTORY- thousands of items in history. Slowing down the server. Looking to vote to keep current year and previous two. All present seemed to be in agreement. Debby will send out vote to all directors via email.

OTHER

Frank Ward read email from Peter Fuller in Seekonk who was unable to make meeting. Offered congratulation to SAILS staff on the remarkable job during migration.

Debby reported that online bill pay for libraries is working well for libraries that are presently using it.

Motion to adjourn: Danielle Bowker

Seconded: Beth Roll Smith

Voted unanimously to adjourn at 11:50 a.m.

Respectfully submitted by Nancy Cappellini, Secretary