

**Membership Meeting
Mattapoissett Free Public Library
7 Barstow Street, Mattapoissett 02739
October 21, 2015**

In Attendance: Dina Brasseur (Acushnet), Joan Pilkington-Smyth (Attleboro) Bill Schneller (Berkley) , Bob Rezendes (Bristol Community College), Carol Julius (Carver)
Lynne Attunes (Dartmouth), Jocelyn Tavares (Dighton), Anne Vantran (East Bridgewater), Carolyn Longworth (Fairhaven) , Laurel Clark (Fall River) Manny Leite (Foxboro), Jayme Viveiros (Lakeville) , Catherine Coyne (Mansfield) Elisabeth O’Neill (Marion), Susan Berteaux (Massachusetts Maritime Academy) Susan Pizzoloto (Mattapoissett) Olivia Melo, (New Bedford), Sarina Bluhm (Norfolk), Deborah Wall (Pembroke), Melissa Campbell (Plainville), Debbie Batson (Plympton), Gale Roberts (Rochester) Ben Phinney, (Seekonk), Bonnie Mendes (Somerset), Cindy St. Amour (Swansea), Deborah Rich (Warham), Beth Roll Smith (West Bridgewater), Sue Branco (Westport), Debby Conrad (SAILS), Laurie Lessner (SAILS), Kris tin Slater (SAILS).

Meeting called to order at 10:00 AM by Melissa Campbell, President

Roll call – Bonnie Mendes, Secretary

Approval of Minutes of the September 16, 2015 meeting

- Motion was made to approve the minutes by Oliva Melo (New Bedford)
- Laurel Clark (Fall River) seconded
- Unanimously approved.

FY16 Treasurer’s Report

- Motion by Carole Julius to approve the Warrant 04.1.16 in the amount of \$45,054.44
- Deborah Wall (Pembroke) seconded.
- Unanimously approved.

FY16 YDT Report. Debby Conrad gave an explanation of the Balance Sheet. She noted that the accountant asked that the infrastructure grant be listed as differed rather than revenue because it will be carried year to year. Expenditures are in line with where we should be at this time of year. We have a carry-over from last year’s legislative breakfast.

Committee Reports

Budget Committee - Debby Conrad

The FY17 budget proposal was presented. The charts in our handout were reviewed which included expenses and revenues. Also charts indicating trends including the obvious decrease in MBLC funding was shown. We are getting squeezed substantially by this. Debby reviewed the line items. This budget represents a fixed bottom line, but it could be modified within line items. It includes the increase in membership assessments. No new initiatives in this budget.

- Motion made by Carol Julius (Carver) to approve the FY17 bottom line budget
- Lynne Attunes (Dartmouth) seconded.

- Unanimously approved

Circulation Policy Committee – Debby Conrad

Change to Charge History retention – Debby asked that this be tabled while Laurie and she look into the technical end of this change.

The committee recommends that adult and senior card holders will be able to have a maximum of 30 active holds. This is an increase from the 20 holds currently allowed. Staff, Juv, and other special patron profiles will not be increased. No changes for our K-12 or academic members.

- Motion was made by Beth Roll Smith (West Bridgewater) to increase the number of holds to 30 for adult and senior cardholders
- Joan Pilkington-Smyth (Attleboro), seconded
- Unanimously approved

Use of DVD-Set as an item type was discussed. Debby explained that this is just a suggestion, not a policy change. An email will be sent out with the recommendation of changing the item type DVD SET for television series.

Additional bills for lost items – SAILS will begin generating additional bills for lost items instead of the one currently sent. Bills will be sent at 60 days and 90 days. Discussion on how some libraries deal with lost bills. Debby will send a monthly report to Directors.

Legislative Breakfast Committee– Jocelyn Tavares (Dighton) announced that the date for the Breakfast is Jan 29, 2016 with a snow date of Feb 5, 2015 and will be held at the Lakeville Public Library. Senator Mike Rodrigues will be the keynote speaker.

Overdrive Committee –Debby reported for Laurie Cavanaugh. The Committee recommends additional funding for the holiday season. We are within budget at this time. Typically the holiday season brings new users. Some options were discussed. Debby will come up with a formula based on needs.

Personnel Committee – Debby Conrad reported on the status of Administrative Support Specialist Position. The Personnel Committee will be meeting after this meeting. The advertisement closed on Friday October 16, 2015.

PubPac Committee meeting report- Laurie reported that the committee met to discuss not just the OPAC but also the website which has been streamlined a bit. Laurie is working on the addition of the Accelerated Reader slider. An accelerated reader room will also be created. Debby Conrad reminded the directors that arrangements have been made to have a consultant come in for website design. The first workshop has been held and was very good. There are openings for the future workshops.

Old Business

ComCat Status – Libraries are still in training. Merrimack Valley is next. The old Virtual Catalog will be terminated by December 30, 2015.

New Business

Resolution to allow Deborah Conrad as Executive Director to sign contracts with the consent of the network president was read by Melissa Campbell, President

- Olivia Melo (New Bedford) seconded
- Unanimously approved.

Debby presented an estimate by Alliance Business Products for the replacement of the network photocopier. This is a 48 month lease.

Report from the October 15, 2015 presentation to the Library Caucus at the State House. Debby could not attend but there was a representative from the Networks. Debby suggests a letter to your local representatives as a follow up.

Other – Debby participated in a conference call with Paul Kinsman and others regarding LSTA funding for grants for mobile apps. It is a licensed product paid for each year so it is probably not affordable on the long term MLA will be held in Hyannis this year.

Kristin noted that Baker and Taylor's Title Source 360 is being rolled out. If you have MARC record account, it can be used.

Adjournment

- Motion made by Susan Pizzolatto (Mattapoisett) to adjourn the meeting.
- Seconded by Beth Roll Smith (West Bridgewater)
- The meeting was adjourned at 11:15 AM

The meeting was followed by a presentation of Ebsco's Flipster which is a digital magazine product.