

Board Meeting
September 20, 2006

In attendance , Jayme Viveiros (Acushnet) ,Walter Smitt, Attleboro, William Schneller, (Berkley), Betty Gregg (Bridgewater), Carol Julius (Carver), Denise Medeiros (Dartmouth), Annalee Bundy (Easton), Keith Stavely (Fall River Public), Jerry Cirillo (Foxboro), Vicki Dawson (Freetown), Betsy Randall (Halifax), Nancy Cappellini (Hanson), Olivia Mello (Lakeville), Susan Bertrand (Mass Maritime), Danielle Bowker (Middleborough), Frank Ward (North Attleboro), Elaine Jackson (Norton), Deborah Wall (Pembroke), Melissa Campbell (Plainville), Susan Duquette (Taunton), Beth Smith (West Bridgewater)

President Elaine Jackson called meeting to order at 10:05
Laurie Lessner performed roll call

Steve introduced Jorj Pitter, PC support Services new staff member. He and Steve have been out visiting libraries and getting caught up on the backlog of PC support services. Steve commented that he is very glad for the help.

Melissa (Plainville) made motion to approve minutes of Aug. meeting. Frank ((North Attleboro) seconded. Approved unanimously.

Elaine introduced new director Jayme Viveiros from Acushnet.

Deborah (Pembroke) gave the Treasure's report, Betty (Bridgewater) made motion to accept as given, Melissa from Plainville seconded. Accepted by all .

Fy07 year to date – Debby gave report- discussed investing and keeping a low cash balance

Committee reports-

Pub Pac report- Laurie Lessner discussed the ibistro interface and how online databases will be affected. We can't test. will send out to the committee on how to word it. Laurie will be putting the link regarding the museum passes on the SAILS sight.

Personnel Committee report

Carol Julius made two recommendations regarding compensation for Debby Conrad. Deposit \$4000. into her retirement account, and give her an additional weeks vacation. Carol then made a motion to the above recommendations, Beth (West Bridgewater) seconded. No discussion, all agreed it was fair and creative.

Voted unanimously to accept.

Job description for new employee. Rewrote it and changed the title.

Laurie and Debby talked about this. There were no acceptable applications in the first round.

Personnel committee approved new description

Debby discussed the timeline of the upgrade. We may not be ready for November. Not enough time. Date will be determined when Debby goes to Chicago next week. She will be meeting with client care VP next week and report a date at a later time.

Telecom update-Debby applied for and received a grant from the Gates Foundation for small libraries to upgrade the telecom system.

Debby had vendors submit proposals. Verizon and Atrion.

Printout attached. Debby discussed the pros and cons of each proposal with board.

- Atrion quote should be revised to \$209,409.
- Have worked with Atrion, waiting for additional information from Verizon.
- One is safe, one is a little risky. Atrion has not been up to par. Debby recommends continuation of negotiations with Verizon.

Frank (Attleboro) made a motion to authorize Sails to negotiate with Verizon. Olivia (Lakeville) seconded. Unanimously accepted.

Fy 07 MBLC – reimbursement for records. Money has increased. Due to resource sharing, they changed the proportions to make it more equitable for all libraries. We are getting closer to the 2001 figure received from the MBLC. In 2001, Sails received \$300,000. Getting us closer to that figure. Final figure will be given to Debby by Friday.

Debby discussed the revised budget- changed line item for central site, furnishings, PC support position, services and mileage, health insurance
Made changes due to staffing. See attached worksheet. - spending same amount.

Electrical upgrade-Debby gave a proposal regarding replacing bulbs etc. to improve visibility in the office.

Debby (Pembroke) made motion to accept Debby's proposal for new lighting. Frank (Attleboro), seconded. Unanimously accepted.

Director's report as written

Announcements from members:

Deborah Wall announced that Pembroke will be opened on Sundays effective Oct. 1st. All are invited to open house.

Betty Gregg (Bridgewater) asked about citizen's fine and book money. and if it gets returned to the library.

Melissa (Plainville) asked if Norfolk DVD'S were hold able again. She was going to email Norfolk.

Melissa (Plainville), motioned to adjourn

Nancy (Hanson), seconded

Adjourned at 11:36a.m.

Minutes submitted by Nancy Cappellini