

Creating Request Records for Video Games

ISBN 020 field

- Enter the 10 or 13-digit ISBN from the container
- Enter the set ISBN for video game sets
- Examples:
9780784929001
0784929009

UPC 024 field

- Enter the 12 numbers listed near the barcode on the container
- Enter the set UPC for video game sets
- Example:
047875768048

Music No. 028 field

- Enter the number(s) from the container
- Enter the set number(s) for video game sets
- Examples:
7263280
BLUS-31436
3000056257

Personal Author 100 field

- Not used for video game request records

Title 245 field

- Enter the title and subtitle from the container
- Enter the set title for video game sets
- Use a colon to separate the title and subtitle
- Examples:
NHL 15 [electronic resource]
Scooby Doo!: the Glowing Bug Man & Showdown in Ghost Town [electronic resource]
The world of Harry Potter [electronic resource]

Edition 250 field

- Enter the type of video game (Nintendo Wii, PlayStation 3, etc.)
- Examples:
Nintendo Wii
PlayStation 3
Xbox

Publication Info. 260 field

- Enter the publisher's name next to the most recent date on the container
- Enter the most recent date from the container
- Enter the publisher's name and most recent date from the set container for video game sets
- Examples:
EA Sports 2015
Capcom Entertainment no date
No pub. info.

Physical Description 300 field

- Enter the number of video games- count the discs or video game cartridges
- Enter if the video game comes with a DVD or CD
- Examples:
1 Nintendo Wii game
2 Nintendo DS games
1 PlayStation 3 game
3 Xbox games 1 DVD

Example of a Video Game Request Record

The screenshot displays the 'Modify Title' window in the SAILS Cataloging Workflows application. The window title is 'SAILS Cataloging Workflows: Modify Title'. The main area shows the title 'FIFA 15 [electronic resource]' and a table of contents for the request record.

Control | Bibliographic | Call Number/Item | Bound-with

Shadow title

	Label	Tag	Ind.	Contents
-	UPC	024	1	014633733303
-	Music No.	028		7333003401
-	Title	245	1	FIFA 15 [electronic resource]
-	Edition	250		Nintendo Wii
-	Publication info	260		EA Sports 2014
-	Physical description	300		1 Nintendo Wii game

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