

Membership Meeting Mansfield Public Library August 15, 2018

In Attendance: Amy Rhilinger (Attleboro), Christine Johnson (Attleboro), Vicki Dawson (Berkley), Emily Brown (BCC), Carole Julius (Carver), Jocelyn Tavares (Dighton), Janice Allman (East Bridgewater), Ian Dunbar (Easton), Liane Verville (Fall River), Manny Leite (Foxborough), Dorothy Stanley-Ballard (Freetown), Jean Gallant (Halifax), Jayme Viveiros (Lakeville), Catherine Coyne (Mansfield), Susan Berteaux (MMA), Randy Robertshaw (Middleborough), Olivia Melo (New Bedford), Joseph Fernandes (New Bedford), John Spinney (Norfolk), Sarina Bluhm (Norfolk), Frank Ward (North Attleboro), Lee Parker (Norton), Melissa Campbell (Plainville), Peter Fuller (Seekonk), Joanne Nichting (Somerset), Sephi Alves (Swansea), Eileen Dyer (Swansea), Ellen Snoeyenbos (West Bridgewater), Debby Conrad (SAILS), Lisa Hart (SAILS), Kristin Slater (SAILS)

Business Meeting called to order at 10:00 AM by Jayme Viveiros, President

Roll Call – Lisa Hart

Approval of Minutes of June 20, 2018

- Motion by Melissa Campbell (Plainville)
- Seconded by Jean Gallant (Halifax)
- Unanimously approved

FY18 Treasurer's Report

- Motion by Carole Julius (Carver) to approve the Warrant 2.1.19 in the amount of \$71,190.64
- Seconded by Melissa Campbell (Plainville)
- Unanimously approved

FY18 Year-to-date Report

Debby Conrad reviewed the July 31, 2018 balance sheet and income statement.

Committee Reports

Executive Director Search Committee - Manny Leite

There are 3 strong candidates that will be interviewed August 20th. September 5th there will be a meeting at Bridgewater Public Library to meet the candidates.

Circulation Policy Committee

Debby Conrad discussed the recommended policy.

- Motion by Olivia Melo (New Bedford) to accept the policy
- Seconded by Dorothy Stanley-Ballard (Freetown)
- Unanimously approved

Old Business**BC Mobil App**

The app is up and running.

Overdrive Reciprocal Borrowing Project/Statewide Ebook Project

Debby Conrad discussed the Reciprocal Lending Project (RLP) MBLC and BPL are currently not included. SAILS handles libraries with no networks.

Expanded use of BlueCloud Analytics for Statistics

BlueCloud Analytics will be used for ARIS statistics and well as monthly statistics. SAILS will be providing training for those libraries who want to be able to run their own reports. Laurie Lessner will soon be sending out a survey for feedback about this year's ARIS statistics.

Report from Executive Director

See Attached.

Other

Plainville Public Library will be closed from August 22nd through Labor Day.

Adjournment

Frank Ward (North Attleboro) made a motion to adjourn, seconded by Ellen Snoeyenbos (West Bridgewater) and approved unanimously. Meeting adjourned at 10:45 AM

Presentation by Berit Nelson, SirsiDynix

Respectfully submitted,

Lisa Hart

August 15, 2018

Executive Director's Report

The Budget Committee met at the end of July to discuss the parameters for developing the FY20 Budget. The goal will be to develop a budget that is flexible enough for the new Executive Director to develop his/her own priorities but provides libraries with a guaranteed increase. At the moment the FY20 increase shouldn't exceed 1.75%.

The Governor signed the budget that increased line item 9506 by 33.5%. The Network Administrators are meeting in late September to agree to the formula for distributing the funds from this line item. The only uncertainty now is that that Autographics (ComCat vendor) has proposed an annual increase for maintenance from \$100,000 to \$300,000 and that has to come from 9506. The Network Administrators are attending a conference call on August 16 to discuss this proposal. I have been told that the SLIN grants will be increased but there will be an ad hoc committee formed this fall to examine this program again but that shouldn't affect the FY20 awards.

Lisa and I met with the auditors in late July and they are in the process of reviewing our financial records. The audit should be complete sometime in September. Board members will receive hard copies and an electronic copy will be posted on our website.

SAILS sent out an RFP for Cataloging Services to OCLC and SkyRiver. The network's contract with SkyRiver ends June 30, 2019 and we needed to examine our options and obtain more accurate estimates of the cost for the budget. Jayme Viveiros, Eileen Dyer (Swansea), Carole Julius (Carver), Kristin Slater and I will be reviewing the response which are due in early October.

We will send out invitations to the membership to submit proposals for the November Library Showcase. We will be accepting proposals both for formal presentations and display table only. Manny Leite, Melissa Campbell, and Liane Verville have agreed to evaluate the proposals.

We have several circulation roundtables scheduled for September during which we will review the new mobile app, Libby and the statewide Overdrive program, automatic renewals, and anything else the participants want to discuss. These are informal get meetings where everyone has an opportunity to ask questions and make suggestions in a setting far less intimidating than the annual spring circulation meeting. I hope every library can send a representative to one of the meetings.