

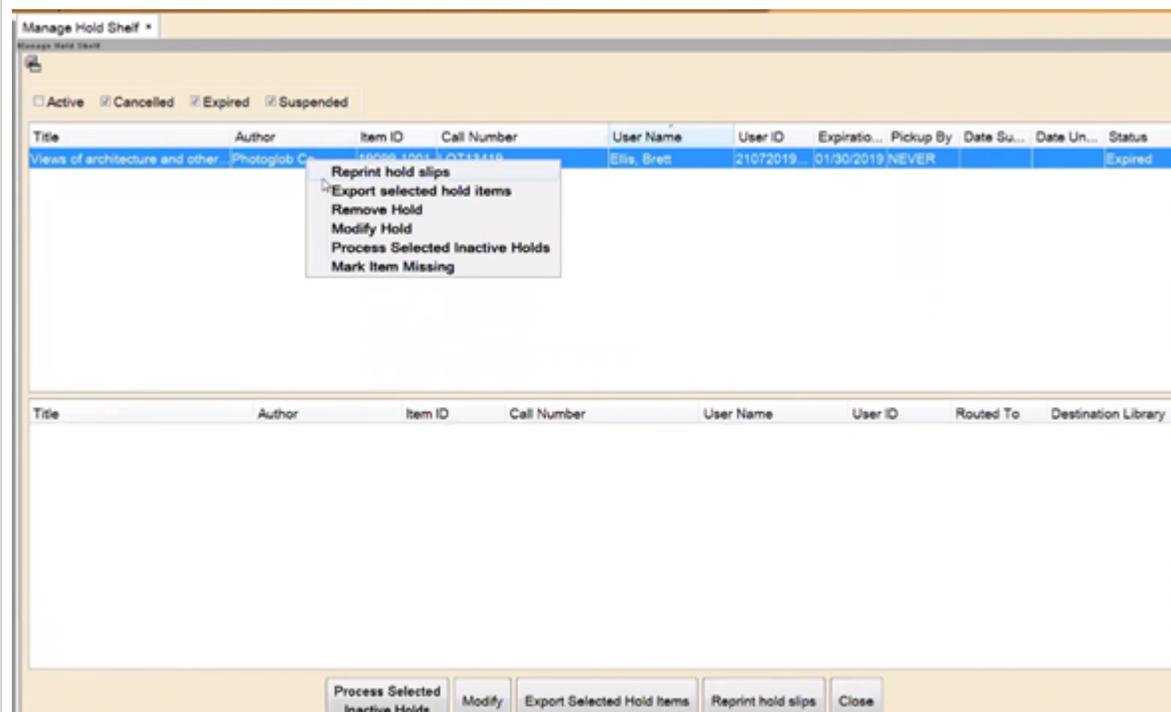
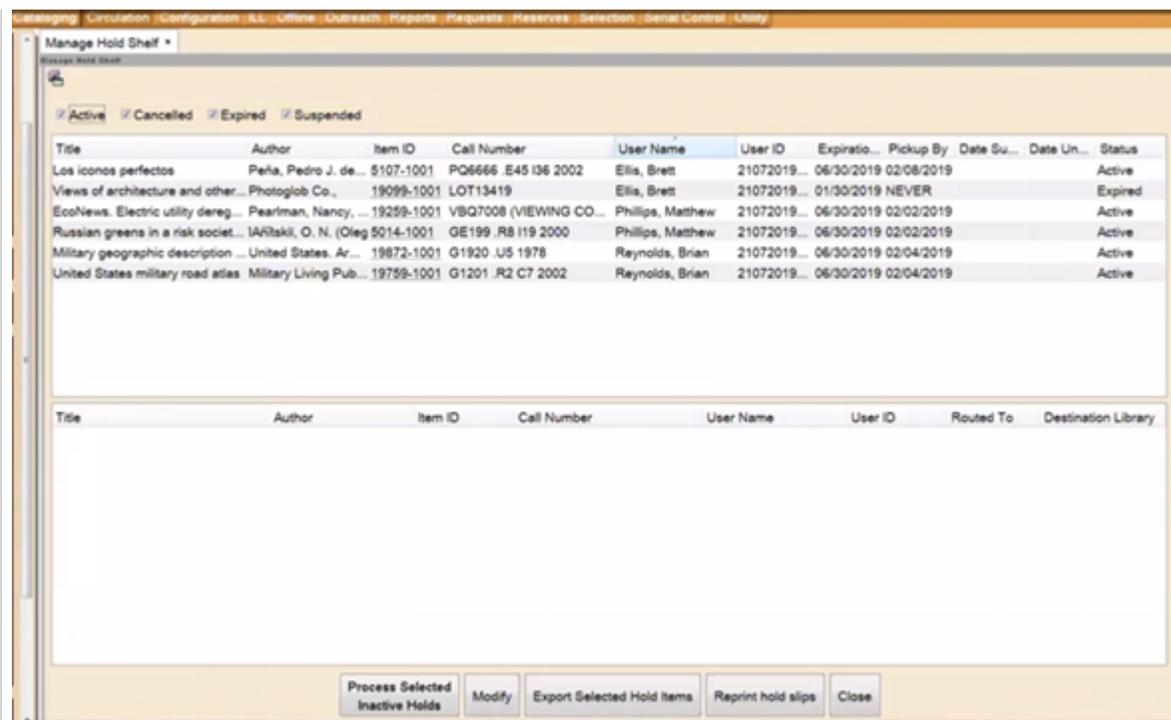
SAILS Network News

March, 2019



Symphony Workflows - Upgrade to 3.6 Coming Soon

In early April, provided there are no reports from other consortia of problems with this release, we'll be installing the newest version of Symphony Workflows. There is one enhancement that should make everyone's lives easier. It's the "Manage Hold Shelf wizard". The Manage Hold Shelf wizard has been added to the Circulation toolbar. This wizard is used to view and process holds currently on the hold shelf. You will no longer need to use the clean hold shelf report! We are trying to get a short video showing how it works, but in the meantime, here are a couple of poor quality screenshots.



Details on the upgrade will follow. Installing the new version will work as it has in the past. You will need to have administrative access to your computer, so if you're in a school or your library is not allowed to install software without IT support, be sure to keep them in the loop that this is coming.

TED Talk on Fine Free Libraries



This recent TED Talk on the case against library fines caught our attention - https://www.ted.com/talks/dawn_wacek_a_librarian_s_case_against_overdue_book_fines

SAILS has recently received a few questions on fine free libraries that we'll share here for other libraries that may be interested in the idea.

Can Symphony Accommodate Fine Free Libraries?

Yes, the SAILS staff would need to change a library's entries in the circ map to point to rules that have no fines. Ideally, some lead time would be given just so that we can ensure we cover each rule used by the library.

How would the zero fine policies affect items checked out or in at other libraries?

As is the case with all SAILS circulation policies, the zero fines would be applied to any items checked out at your library location, regardless of the owning library or the check-in location. If your library's items are checked out at another library, the other library's fine rules will apply.

Are any SAILS public libraries currently fine free?

Yes, the Plympton and Freetown libraries are fine free. Most of our academic and school libraries are also fine free.

If a library is considering removing library fines, feel free to email support@sailsinc.org with any other implementation questions.

Comcat Review

URSA items will sometimes be discharged by libraries and get put into transit to URSA. The Remove Virtcat items will not remove these items until they are taken out of transit.

Go into Circulation and then Pending Transits

Change the Library from SAILS to URSA and you will see a list of items that are intransit to URSA.

Receive these items but do not put them back into transit. You will be asked for the Override code.

Once they are received the Remove report will delete them the next day.

8 Pending Transits

Items routed to: URSA
 Total items in transit: 171
 Number received: 4

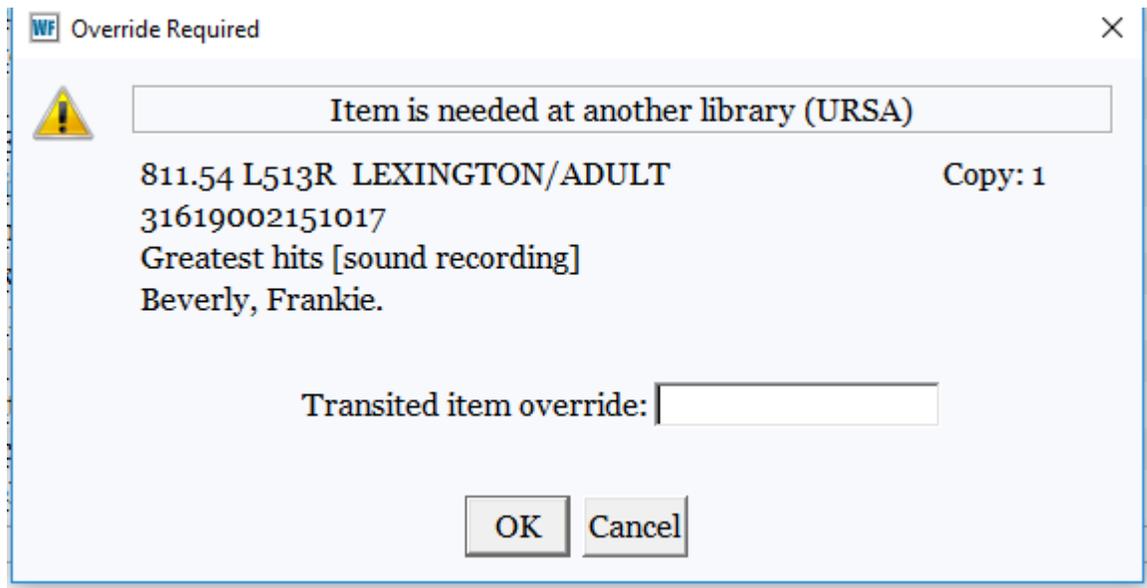
List of items in transit

Call Number	Title	Item ID	Date Sent	From	Reason
811.54 L513R LE...	Rose : poems	31619002151017	8/14/2018,10:09	NBED-MAIN	For shelving
CD MUSIC POP B...	Run with the pack ...	0010800967472	8/14/2018,13:08	EFREETOWN	For shelving
AUDIO-VISUAL C...	Test for echo [soun...	38117000790608	8/14/2018,17:53	MANSFIELD	For shelving
ADULT 641.815 J...	A baker's year : tw...	35949001695342	8/15/2018,1:55	MATTAPOIS	For shelving
DVD DOC COMEDY	Doctor Detroit	31549004312848	8/15/2018,14:34	NBED-MAIN	For shelving
DVD/FIR BEDFO...	Fire song	34861005151811	8/15/2018,12:43	NBED-MAIN	For shelving
379.157 MTE	MTEL physical ed...	31995004868679	8/15/2018,12:20	WAREHAM	For shelving
ADULT 811.6 GUE	My index of slightl...	38136000366946	8/15/2018,9:40	MATTAPOIS	For shelving
ADULT PB PB MY...	Prime suspect 3	A17301691199	8/15/2018,13:12	NBED-MAIN	For shelving
CAR	Shake it up [sound ...	31995004294744	8/15/2018,19:49	FAIRHAVEN	For shelving
DVD B HUNTER T...	Tab Hunter confid...	34860007574459	8/15/2018,12:43	NBED-MAIN	For shelving
DVD TV SERIES ...	The best of soul tr...	31323015968000	8/15/2018,14:34	NBED-MAIN	For shelving
CHILD JJ COO	Baditude! : what to...	37393000921094	8/16/2018,19:09	DART-SOUTH	For shelving
CD/BLUES/MAC ...	Exactly like this	34867007027503	8/16/2018,14:12	MATTAPOIS	For shelving
MWF-CD (POP-B...	LateNightTales	31990004049297	8/16/2018,13:11	FALLRIV-M	For shelving

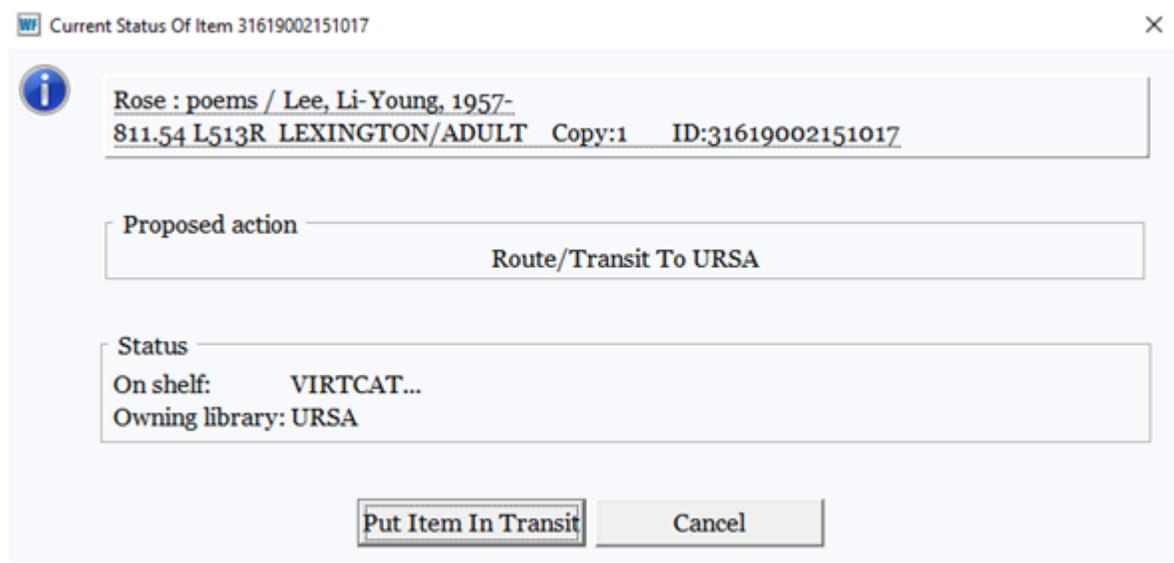
List of items received

Title	Item ID	Route/transit To	Transit Rsn
Greatest hits [sound recording]	38120001588419		VIRTCAT
Devils' line	31323020318514		VIRTCAT
Columbus circle	39999090461375		VIRTCAT
Book of my nights : poems	A17302067343		VIRTCAT

Receive Item (o) Clear Received Item List Close



Enter the override and Click OK



Click Cancel. The title will now display in the list of received items.

Last Chance to Subscribe

SAILS is ready to wrap up its subscription period for the Librarian's Guide to Homelessness training.

The online training not only helps library staff with techniques for working with homeless patrons, but is applicable to many challenging staff/patron interactions.

With 24 SAILS libraries committed to subscribing to the training, the current price is \$131 per library. However, the price will decrease with each additional library that signs up.

Below is a list of the libraries that have currently subscribed. If you want a subscription for your library but are not included on that list, please fill out the form at <https://goo.gl/forms/wZeG6Ph3kJ2qhl4R2> by Wednesday, March 6.

- Attleboro
- Acushnet
- Carver
- Dighton
- Fairhaven
- Fall River
- Foxboro
- Halifax
- Lakeville
- Mansfield
- Marion
- Mattapoisett
- New Bedford
- Norton
- Pembroke
- Plainville
- Plympton
- Raynham
- Somerset
- Swansea
- Taunton
- Wareham
- West Bridgewater
- Westport



Public Library Directors Reminder: Please fill out MBLC Survey on Internet Services

The MBLC has extended the response deadline for its Internet Connectivity Survey to March 15.

The information is being gathered for support of funding requests to improve Internet connectivity for public libraries, such as in the MBLC Legislative Agenda.

Earlier this week, SAILS contacted directors from libraries that have not yet completed the survey or have partial completions. If you received one of these emails, please make sure somebody on



your staff completes the survey by the March 15 deadline so that we can help the MBLC in its efforts to improve Internet connectivity.

If you need assistance with any of the questions, please feel free to contact us at support@sailsinc.org.

Deadline to submit Overdrive magazines survey extended



The deadline to submit the survey on possibly subscribing to magazines through Overdrive has been extended to Wednesday, March 6.

The Overdrive Advisory Committee is exploring the possibility of adding magazines to the SAILS Overdrive collection. Overdrive offers different subscription levels, starting with a 25-title collection at a cost of \$15,000. The subscription lasts for one year. Magazine titles can be checked out by an unlimited number of users simultaneously during the subscription period. The committee has pulled together a survey that asks libraries about their current e-magazine collections (if any) and to see if there is an interest in a magazine collection through Overdrive. The survey consists of ten questions for those who have e-magazine collections, and six questions for those who do not. It should take less than five minutes to fill it out.

The survey is available at <https://goo.gl/forms/IkX9mjTmJD2GM73B3>.

Highlights from the February SAILS Board Meeting



Board Meeting

SAILS is reevaluating the convenience fee charged to patrons for credit card transactions to bring it in line with the true cost of these transactions. The current fee does not fully cover the cost applied to each transaction. The Board discussed a couple of options, including passing the cost along to libraries, but is now considering calculating the average cost of a transaction for a possible convenience fee increase. This decision will be discussed further at the March Board meeting and the April members meeting.

Work continues on pulling together a group subscription to the Librarian's Guide to Homelessness training and on assessing member interest in subscribing to magazines through Overdrive. SAILS is also working with SirsiDynix on a quote for eResource Central, which was demoed at the January members meeting.

Board member Ellen Snoeyenbos requested that SAILS investigate a group subscription to nytimes.com for interested members.

The Board also approved the SAILS staff health insurance renewal for the upcoming year.

Beginning Cataloging Workshop

Wednesday, April 3rd 9:00-11:30

Prerequisite - Attendee must know how to use Workflows either through taking Mentor introduction to Workflows or in house training.

- Provides an overview of the basic date entry procedures new staff. This workshop will only cover print materials.
- This workshop is for Adding records using the Workflows Java Client.
- Attaching Call Number and copies records and creating request records.
- This is a hands on workshop

CONTACT: Jennifer Michaud catsupport@sailsinc.org

LOCATION: SAILS Meeting Room

[Register Now](#)

Network Stats

Circulation (no Overdrive):

Total Items Circulated: 344,121

Items Loaned between SAILS Libraries: 74,544

OverDrive Circulation to SAILS patrons:

Ebook: 25,405

Audio Book: 12,241

Video: 65

Database Size:

Titles: 1,213,182

Items: 4,619,382

Total Patrons: 467,089



Happy St.Patrick's Day !

SAILS

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