

SAILS Network News

June, 2019



Annual Meeting and Strategic Planning



Annual Meeting
Strategic Planning
Keynote Speaker Jennifer Koerber
Wednesday June 19th 10:00
Bristol Community College
777 Elsbree St, Fall River, MA 02720
Breakfast & Lunch Provided

Directors can register here

[Register Now](#)

Oscar Lanza-Galindo is New Director for BCC Libraries

SAILS is pleased to welcome Oscar Lanza-Galindo as the new director of the Bristol Community College libraries. Oscar comes from Greenfield Community Television where he served as Executive Director. He previously served as director of Wolfgram Memorial Library & Instructional Services at Widener University and as director of Donald B. Watt Library & Info Commons at World Learning School for International Training Study Abroad and Graduate Institute.

FY20 Committee Appointments



The FY20 SAILS Advisory Committees will be appointed at the network's annual meeting on June 19. If you are new to SAILS or have never served on a Committee, this is a great opportunity to get involved in the network. None of the committees require huge time commitments.

Appointments will be made to the following committees:

Directors Only

- Budget
- Nominating
- Planning
- Personnel
- Investment

All Staff

- Circulation Policy
- Overdrive Selection Committee
- PubPac Public Interface Advisory Committee

If you are interested in serving on any of these committees, please fill out the form at <https://forms.gle/Arf6NXMWKyCSDc847>

Barcode Order



Your last chance to order item or patron barcodes until next September. The order will be placed Monday, June 10th.

You can fill out an order form at <https://www.sailsinc.org/networkresources/order-form/>

FY20 Change to Credit Card Processing Fees

The processing fees patrons pay when paying off their fines or fees with a credit card will increase as of July 1, 2019.

The new fee will be \$0.85. The higher cost will more fully cover the cost of these credit card transactions.

We will post an announcement to the SAILS web site about two weeks before the new fee goes into effect.



Items Being Returned through ComCat

We have the option to change the owning library of items being borrowed through ComCat from URSA to your own library (the borrowing library). This will mean that when patrons return the items, you will not get prompted to put the item intransit to URSA. The item will not go into transit and can more easily be removed from our system.



When asking the ComCat contacts about this, some said the ComCat band or sticker can be missing from the book and without the URSA prompt the item may end up being accidentally shelved at the return library. Staff may not recognize the item is from another network. Others said the band is rarely removed.

The reason you want these items removed from the system is if patrons re-order the same item, a record can be automatically created when you receive it. If the barcode is already in the system, you need to ask to have the item removed and then receive it again. The process is much easier if that step doesn't need to be done. There are a few things that can be done to keep these items out of transit and get removed from the system.

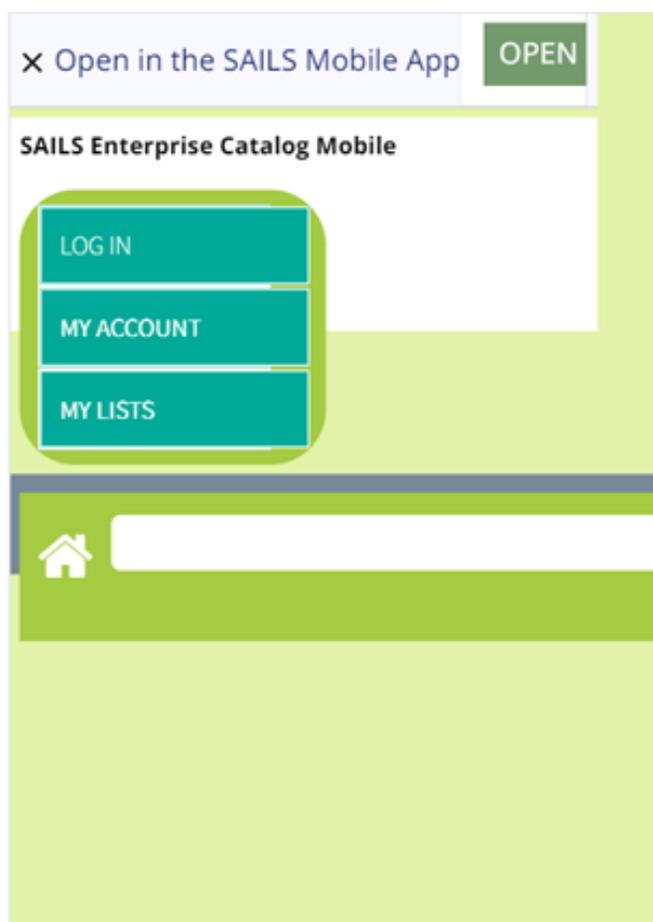
1. This is the easiest and highly recommended - don't check the item in through workflows but go right into comcat and return it. This will check it in off the patron's record and remove the title from our system. You can go back and check the patron's record to be assured it was checked in, but that step isn't necessary.
2. If you discharge the item in workflows, be sure to hit the "cancel" button instead of putting it intransit to URSA. You can try to discharge it again if you made a mistake and put it intransit.
3. Use the report called To ComCat from (your library). This is run every 28 days and is owned by the library's workflows tech account. This will show you all the comcat items that were put intransit from your library. All you need to do is go to the discharge wizard and copy and paste the barcode. Be sure to hit the "cancel" button instead of putting it intransit to URSA.

So for now, please try to keep these out of transit and we'll see how that goes.

Would you like to download the app?

People visiting Enterprise on a mobile device will now have the option to directly download the mobile app from the app store that matches their device (either google play or the app store).

This is what it will look like.



When the new version of Enterprise is released, patrons will see a lovely version of a mobile Enterprise and not the "better than unreadable" version we have now. They will still get the same prompt, offering our mobile app. People seem to like having the option of an app and a mobile friendly website. Now we can point them to the user experience of their choice.

Highlights from the May Board Meeting



Board Meeting

- Executive Director Kathy Lussier reported that the final \$110,136 state grant payment was made to SAILS. The network received \$3,668 more than had originally been anticipated due to additional funds available in the MBLC's 9506 line.
- The Board voted to reject all proposals for a strategic planning consultant to assist the network with the development of its strategic plan. SAILS will instead work with the Massachusetts Library System to facilitate the June 19 planning session.
- The Board voted to contract with Jennifer Koerber to deliver the keynote address at the June 19 SAILS Annual Meeting and strategic planning session.
- The Board voted to enter into a lease-to-own agreement for a new photocopier in the SAILS office. At the end of four years, SAILS will be able to purchase the photocopier for \$1.

Network Stats

Circulation (no Overdrive):

Total Items Circulated: 336,747

Items Loaned between SAILS Libraries: 70,187

OverDrive Circulation to SAILS patrons:

Ebook: 24,681

Audio Book: 14,247

Video: 75

Magazines: 1,207

Database Size:

Titles: 1,212,132

Items: 4,609,356

Total Patrons: 467,381



SAILS

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