

SAILS Network News

July, 2019



Looking Forward to a New Fiscal Year

With the start of a new fiscal year, SAILS is getting ready to start work on its FY20 Strategic Initiatives.

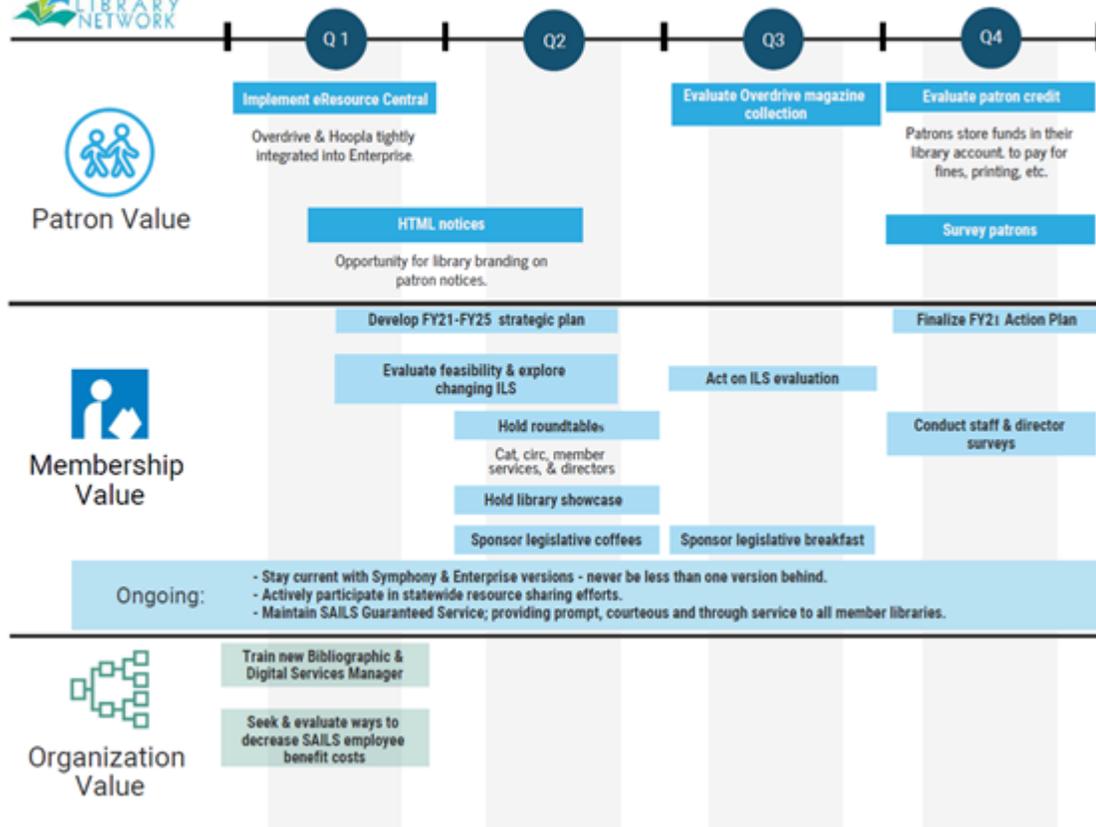
The Strategic Initiatives are actions we plan to work on over the next year to support goals that were established in the SAILS FY16-20 strategic plan. The strategic initiatives for FY20 include the following:

- The implementation of eResource Central, which will allow patrons to see the availability of Overdrive and Hoopla resources directly from their records in the catalog. Patrons will also see their checkouts and holds for these e-resources in My Account.
- The implementation of new HTML notices, which will allow library branding on patron notices.
- The evaluation of the SAILS Integrated Library System with a recommendation on whether SAILS should search for another system to possibly replace SirsiDynix.
- The scheduling of staff roundtables, allowing SAILS library staff to share ideas on topics related to cataloging and circulation.
- The scheduling of the annual library showcase to give libraries an opportunity to share innovative programs.
- Opportunities to advocate for libraries at the legislative level with the scheduling of legislative coffees and a breakfast.
- The evaluation of the new Overdrive magazine collection to determine if it should continue and possibly be expanded.
- The evaluation of a SirsiDynix patron credit feature that would allow patrons to store funds on their account to go towards the payment of fines, printing, etc.
- The development of a new five-year strategic plan that will give us direction when coming up with strategic initiatives for FY21.

Scroll down to see all of the SAILS Strategic Initiatives along with a projected timeline of when each will be implemented.



FY20 Strategic Initiatives

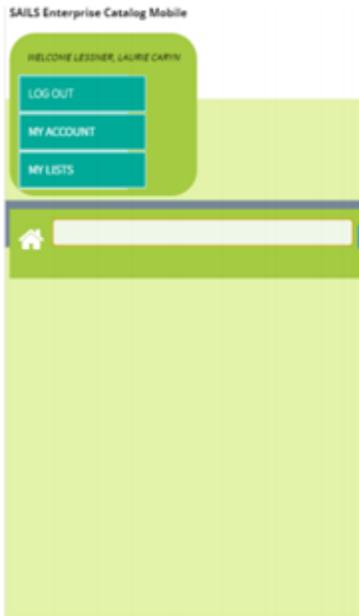


New Version of Enterprise - Coming Soon!

The newest version of Enterprise will be available shortly. We requested an installation date for the week of July 15th. We will test and let everyone know before we make it live.

There are a number of differences and the one we've been looking forward to for so long is the ability to recognize what type of device you're viewing the catalog in and adjust the display to be more user friendly for the small screens. We have something similar in place now, but it was a stop-gap while waiting for the more professional looking one from SirsiDynix.

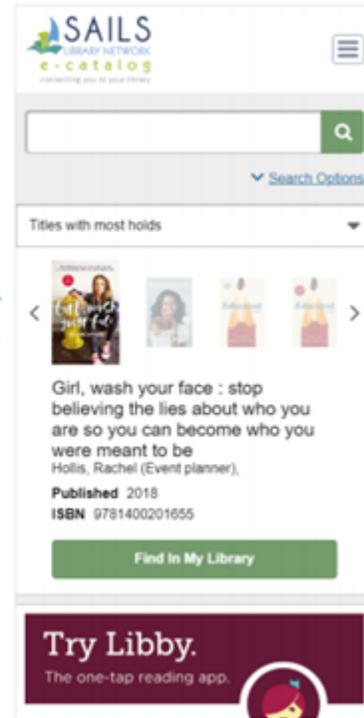
We will share a print version of this 1/2 sheet flier with all your libraries, and put it on our website and social media.



Old catalog -
"boo!"

New catalog -
"yay!"

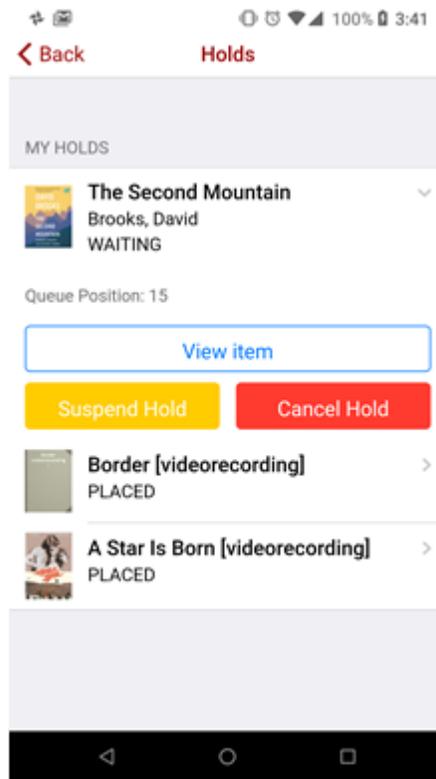
Experience the new, mobile friendly library catalog today! - <http://bit.ly/SailsCat>



On the left is what we have now. On the right is where we are going. There is also a kids version and ones for BCC and MMA. We used some consulting time we had with SirsiDynix and they helped us with the different style customizations.

Another new feature we'll be adding is ERC - Electronic Resources Central. This enables patrons to find digital titles in Enterprise and the SAILS app, checkout, and download the title right to their device. They can also see their Overdrive and Hoople checkouts and holds within their accounts.

The app looks like this:



We don't have it live in Enterprise yet, but it will be similar to Old Colony Library Network. As you can see, it offers a preview, and to either download or hold, based on availability.

8.



Barefoot

Edition Paperback

by Hilderbrand, Elin

Format Books

Publication Date 2008.

Physical Description 406 p. ; 21 cm.

Place Hold

Text This To Me

Library	Call Number	Format	Item Notes	Status
Braintree Thayer Public Library	HIL	BOOK		Checked Out
Duxbury Free Library	FIC HILDERBRAND, ELIN	BOOK		Checked Out
Kingston Public Library	HIL	BOOK		FICTION

9.



Summerland

by Hilderbrand, Elin

Format

Electronic Format: MP3, OVERDRIVE LISTEN

Vendor OverDrive

Available: 0

Place Hold

Preview

10.



Barefoot

by Hilderbrand, Elin

Format

Electronic Format: ADOBE EPUB, HTML, KINDLE

Vendor OverDrive

Available: 1

Download

Preview

Explore a Universe of Stories with Overdrive

We are now featuring three collections to go along with this year’s Summer Reading program, a Universe of Stories. Feel free to promote these collections on your web site and social media pages.

All three collections appear on the Overdrive main page and on the Kids and Teens page.

- A Universe of Stories
- Award Winning Science Fiction and Fantasy
- Outer Space with Star Wars



K-12 School Library Meeting Scheduled for August 20

SAILS school library media specialists are invited to come to the SAILS office on Tuesday, August 20 to get ready for the upcoming school year, see what's new in Workflows, talk about school participation in SAILS, review SAILS procedures and discuss any other topics of interest.

Anyone interested in attending the meeting should register here

[Register Now](#)

Please send any suggested discussion topics to Kathy Lussier at klussier@sailsinc.org.

It's ARIS Time!

SAILS will generate statistics for the ARIS report by July, 19, 2019. A message will be sent to the pubdir mailing list when the statistics are available.

Highlights from the SAILS Annual Meeting

SAILS held its Annual Meeting & Strategic Planning Session at Bristol Community College on Wednesday, June 19, 2019.

The annual business meeting was followed by a presentation from Jennifer Koerber, who talked about future trends for technology, along with a brainstorming session facilitated by Massachusetts Library System (MLS) consultant Kristi Chadwick. Jennifer's presentation can be found at <http://bit.ly/sails-planning>

The following business was covered during the annual business meeting.

- The following SAILS directors were elected officers for the FY20 Board
 - Gail Roberts (Rochester) - Vice President / President Elect
 - Elisabeth O'Neill (Norfolk) - Secretary
 - Carole Julius (Carver) - Treasurer
- The presidency was transferred to Jocelyn Tavares (Dighton)
- The Personnel Committee reviewed the Executive Director's Evaluation and recommended a 3% pay increase for SAILS staff that was unanimously approved by Membership.
- Appointments were made to the Task Force to Evaluate the SAILS along with the SAILS Standing Committees.
- Laurie Lessner reviewed work being done by the state on a PR campaign for LEA (Library Ebook Audiobook), which is the new name for the project that allows patrons to borrow Overdrive materials from other networks.
- Kathy Lussier provided updates from the MBLC. The networks should expect to see increased funding next year for some grant programs along with a new grant program to increase digital content available to patrons.





Circulation Sets, Overdrive & Processing Fees Reviewed at Annual Circulation Meeting

SAILS held its annual circulation meeting at the Lakeville Public Library on Wednesday June 4.

SAILS staff reviewed the process for creating Circulation Sets, which allow libraries to group together individually-barcoded items together in one set. The following documentation on creating and circulating these sets is available at the links below:

- [Creating and Managing Circulation Sets](#)
- [Creating Circulation Sets Records](#)
- [FAQs: Circulating Items in Groups](#)

During the meeting, SAILS staff also reviewed the new Manage Holds Shelf wizard. Libraries that want to use the new wizard to manage their holds shelf should email support to stop their Clean Holds Shelf report. The new wizard is intended to work without the Clean Holds Shelf report running.

SAILS staff also provided a demo of borrowing Overdrive titles from other networks and reviewed statistics that are now available via Google Drive. Several circulation policies and procedures were also reviewed.

One point of discussion was the procedures for handling processing fees that are charged by some libraries along with a lost book fee. Although the lost book fee goes to the library that owns a book, the processing fee should go to the library that circulated the book. This procedure is not clearly documented in the circulation policies and procedures manual, and libraries do not all handle processing fees in the same way. After discussion at the meeting, SAILS Executive Director Kathy Lussier indicated she would bring this policy back to the circulation policy for review.

SAILS staff walked away with the following action items. The answers to the questions that were raised in the meeting are below.

- How many active teacher cards are in the system?
 - 314 active TEACHER cards
- Can individual items in a circulation set be renewed?
 - When renewing a circulation set, the renewal will follow the rules of the parent circ set item, not the rules of the individual items in the set. However, you can renew specific items in the set. When using the renew item wizard, if you scan the barcode of the parent item in the circulation set, it will provide a prompt with all of the circulation set items listed. If you only select one or two of those items, the system will only renew those items, using the parent item's circ rules. The other items will not be renewed.

In a situation where staff has just discharged the circulation set, but left one item charged to the patron because they forgot to return it, when staff scans the set's barcode in the Renew Item wizard, the prompt will only display the one item that is still checked out to the user. Staff can then renew that one item to give the patron time to find it.

- Check how processing fees are assessed when using assumed lost vs marking items lost.
 - When items are automatically changed to Assumed Lost, the system applies the fees based on the library that circulated the item. When staff manually mark an item lost, the system applies the fees based on the station library. The library that marks the item lost is the library that owns the bill and the processing fee goes by their rules as well. The circ policy committee will review the policy for Assumed Lost processing fees.
- Check on an issue where the SMS tab does not appear when using the copy user wizard.
 - You have to check "Show SMS Notice Contact Info Tab" in the Checkout wizard > Properties > Helpers > Register New User for the SMS tab to appar.

Network Stats

Circulation (no Overdrive):

Total Items Circulated: 339,726

Items Loaned between SAILS Libraries: 66,283

OverDrive Circulation to SAILS patrons:

Ebook: 26,920

Audio Book: 14,492

Video: 82

Magazines: 980

Database Size:

Titles: 1,214,357

Items: 4,625,609

Total Patrons: 468,309



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