

SAILS Network News

July, 2020



Carol Buote and Nicole Davignon Become Directors in SAILS Libraries

By Kathy Lussier

Two people have joined the ranks of SAILS directors this month.

Carol Buote started July 1 as director of the Berkley Public Library upon the retirement of former director Vicki Dawson. Carol had worked at the Berkley Public Library in the Children's room, Circulation Services and Technical Services before becoming director. She lives in Berkley with her husband, teenage son, and a cat named Blueberry.



Nicole started as director of the Freetown libraries last week upon the retirement of former director Dorothy Stanley-Ballard. After getting her first library job at Framingham State University, Nicole then began working in SAILS in 2014 at the Elizabeth Taber Library. She also worked for the Wareham Free Library before moving to the Freetown Public Libraries this past August. In her free time, Nicole enjoys relaxing on the beach with a book and taking her dog, Loki, for adventures.



Congratulations to both Carol and Nicole in their new roles!

Welcome Apponequet Regional High School

By Kathy Lussier

Apponequet Regional High School in Lakeville is the newest library to join SAILS.

The high school is part of the Freetown-Lakeville Regional School district and serves 732 students in grades 9-12. School library media specialist Julie O'Brien will also be joining the network as the school's representative to SAILS.

Welcome to the network Julie!

Support Requests for Reopening Libraries

By Kathy Lussier



As your library reopens, please remember that you need to email support@sailsinc.org to request the following services:

- **Hold pickup notices** We will not start hold pickup notices for your library until you request them. Email notices can be customized with information about your library's pickup procedures or a link to a page that explains the procedures. SMS and voice notices cannot be customized. You can opt to enable one form of notification, but not others.
- **Extend due dates beyond July 31** SAILS will no longer extend due dates network wide. If your library needs to extend due dates beyond July 31, you must contact support.
- **Resume standard due dates** For libraries with a July 31 due date, any due dates for current checkouts that fall between now and July 30 will be updated overnight to a July 31 due date. Due dates that fall July 31 or later will **not** be updated. If you want to opt out of this overnight update and start maintaining the due dates that fall before July 31, please contact support. Once your library starts using standard due dates, we will re-enable overdue notices.
- **Seven-day overdue notices** Depending on your quarantine period, your library may want to suspend notices that go out seven days after an item is due. Because libraries have different quarantine periods, the network will not be suspending these notices on a network-wide basis.
- **School checkouts** K-12 libraries can continue to request checkout reports/notices for their students/teachers at any time throughout the summer.

[The SAILS COVID-19 Updates for Staff](#) document, available from the SAILS staff web site at <https://www.sailsinc.org/networkresources/>, is updated with new information as it comes out. Feel free to contact the SAILS office if you have any questions.

Overdrive COVID-19 Statistics

By Chelsea Hester



As you can all imagine, when schools and libraries shut down in mid-March, we not only saw an uptick in OverDrive usage but we actively tried to promote its usage as well. Three months later, what has this looked like?

A few notable trends have become apparent from the statistics. The first is that through the months of (the end of) March through June almost all of the collections that saw use showed an increase. It is not too surprising that Adult Fiction went from averaging around 40,000 ebook checkouts per month to around 49,000 during the end of March, April, May and June. Or that Biographies went from averaging around 3,300 to around 3,800 during those same months.

What is surprising is that our Comic and Graphic Books collection went from averaging 750 checkouts per month to 2,200 per month- a threefold increase. Similarly, our Juvenile Fiction eBook collection went from 2,200 checkouts per month to 8,000 checkouts per month. Perhaps the most exciting trend is the increase in some of our less utilized collections. Our Picture Book Collection went from seeing only around 170 checkouts per month to around 836. Our video collections, which were barely used at all saw some of the highest percentage spikes in usage: Action and Adventure seeing a 400% increase in checkouts from the second quarter to the fourth quarter and Adventure and Thriller seeing a 386% increase and a 317% increase respectively. We are excited that many of our underutilized collections have been getting the opportunity to be seen and used by your patrons and look forward to using this information to develop our collection to meet these trends in the future.

Reminder about Summer Reading Lists and the SAILS Fiction Policy

By Jennifer Michaud

Don't forget to search multiple ways for a matching record (ISBN, title, and author). You can do an advanced search (combining the title and author) using the Advanced Search Helper  that is available as a search option for cataloging wizards.

What does the SAILS Fiction Policy mean for Juvenile and YA fiction books?

All hardcover and paperback copies can be attached to the same record as long as the title and author match (and illustrator, when necessary). The edition, publication information, and physical description don't need to be a match to attach.

Large print copies need to be on their own records, but all hardcover and paperback large print copies can be attached to the same record as long as the title and author match (and illustrator, when necessary).

What about adaptations or abridged versions of fiction titles?

Adaptations and abridged versions need to be on their own records. These copies shouldn't be attached to the records for the original or unabridged text.

What about graphic novels?

All hardcover and paperback copies can be attached to the same record as long as the title, author, and illustrator match.

What about board books?

Board books need to be on their own records.

What does the SAILS Fiction Policy mean for Adult fiction titles that are on summer reading lists?

Hardcover copies can be attached to hardcover records. Paperback copies can be attached to paperback records. The title and author must match, but the edition, publication information, and physical description don't need to be a match to attach.

Large print hardcover copies should be attached to large print hardcover records. Large print paperback copies should be attached to large print paperback records.

What if an ISBN needs to be added to one of these fiction records?

If your copy's ISBN isn't in a record, fill out an error reporting form on the SAILS website. SAILS Cataloging will add that ISBN for you.

Get Involved with SAILS!

By Kathy Lussier



SAILS is a member-driven organization. Anything that happens in the network relies on staff from member libraries adding their voice through the various committees that make recommendations and decisions.

The SAILS President will be appointing the FY21 SAILS Advisory Committees this month. This is a great opportunity to get involved in the network. None of the committees require huge

time commitments.

For FY21, we especially need help in the following areas:

- PubPac Public Interface Advisory Committee Chair (director only)
- Legislative Breakfast Committee Chair (director only) - note: I'm not sure we'll have a breakfast this year, but the group should discuss some kind of legislative activity.
- Investment Committee member (director only)

SAILS members can volunteer to serve on the following committees:

Directors Only

- Budget
- Nominating
- Planning
- Personnel
- Investment

All Staff - Please seek permission from your director before volunteering

- Circulation Policy (must be chaired by director)
- Overdrive Selection Committee (must be chaired by director)
- PubPac Public Interface Advisory Committee (must be chaired by director)
- Legislative Breakfast (must be chaired by director)

If you are interested in serving on any of these committees, please fill out the form at <https://forms.gle/4LFXXJwR8W3BbaVEA>.

Highlights from the SAILS Annual Meeting



- Three officers were elected to the SAILS Board:
 - Carole Julius (Carver) - vice president / president elect
 - Christine Johnson (Attleboro) - treasurer
 - Ellen Snoeyenbos (W. Bridgewater) - secretary
- The SAILS Board presidency was transferred to Gail Roberts (Rochester)

- Membership approved a revised FY21 budget and action plan.
 - Funding for a new part-time Member Services Librarian was removed from the budget due to budget concerns.
 - SAILS will be reallocating staff to provide more outreach for member training.
 - SAILS will also be moving to all online training in FY21.
- Membership approved a new formula to calculate assessments for academic and public libraries. The fee will be based on historical assessment (75%), a flat fee (15%) and a use fee (10%).
- Membership voted to approve a new five-year contract with SirsiDynix. The SAILS negotiations committee was able to negotiate a large reduction in the network's SirsiDynix fees along with licenses to use Web Symphony, access to BlueCloud Course List, and Platinum service, which will provide more consulting services.
- Membership also voted to approve the application for Apponequet Regional High School to join the network.
- Laurie Lessner reviewed upcoming updates to the mobile app, which will include patron self checkout and Click & Collect, which will help support curbside pickup.
- Membership voted to use some remaining FY20 funds to support the FY21 subscription for public libraries to LibraryAware.

Network Stats June

Circulation (no Overdrive):

Total Items Circulated: 41,349

Items Loaned between SAILS

Libraries: 6,333

OverDrive Circulation to SAILS patrons:

Ebook: 42,358

Audio Book: 16,396

Video: 131

Magazines: 1,011

Database Size:

Titles: 1,126,553

Items: 3,536,225

Total Patrons: 422,392



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