



Network News

April 2022

Ian Dunbar Takes the Helm at Ames Free Library



Ian Dunbar started as the Executive Director of the Ames Free Library of Easton on April 1st. He has worked at the Ames Free Library since 2010 when he was hired as a Temporary Adult Services Librarian shortly after graduating from Southern Connecticut State University's Master of Library Science program, getting married, and moving to Rhode Island (it was a busy week). The position was soon made permanent, and in 2015 Ian became the Assistant Director of the Ames Free Library. Ian is excited to continue working with the amazing staff of the Ames Free Library, and serving the wonderful community of Easton.

Ian lives in Boston with his wife and daughter and enjoys trying new food, learning new games, and hiking.

Please join us in sending best wishes to the following directors who are leaving SAILS.

Daisy Delano, director of the Taunton Public Library retired last month after more than 40 years at the library. She started in Taunton as a volunteer, was the children's librarian for 25 years, the assistant director for ten years, and then became the library's director five years ago. She was also the SAILS PubPac Committee chair for several years before stepping down in 2020.



Christopher McGhee, director of the East Bridgewater Public Library, is leaving SAILS later this month to become director of the Stoughton Public Library. Christopher started in East Bridgewater in 2018 and has served on the SAILS Board and SAILS Budget Committee.

Best of luck to both Daisy and Christopher in their future endeavors!

2022 Southeastern Massachusetts Libraries Virtual Legislative Breakfast

On March 25th, the Legislative Breakfast Committee, chaired by Jayme Viveiros, director of the Lakeville Public Library, held a successful virtual event advocating for increased library funding. Local Representatives and Senators, library directors, staff, and trustees joined together in support of increased library funding for their communities.

Debby Conrad, Vice-Chair Massachusetts Board of Library Commissioners, was the keynote speaker for the event. A video montage shown during the program spotlighted voices of our patrons, students, and teachers emphasizing the needs of our communities. Here are the links to the wonderful videos shown during the event.

- Voices of Our Patrons, Students, Teachers: <https://bit.ly/legbreakpatronvoices>
- Thoughts from Our Senators & Representatives: <https://bit.ly/legbreaklegislators>

Thank you to all who made this such a well-represented and successful event!

Submit a Proposal for the SAILS 2022 Library Showcase

We are now accepting proposals for the SAILS Library Showcase. Do you have a unique program or service you want to share with other libraries? Have you had success with a new approach to fundraising? Have you incorporated new technology into your library in an interesting way? Have you found innovative ways to engage with patrons as your library has reopened?

We are looking for speakers who are willing to share their ideas with other SAILS members. All presentations should be ten minutes long. The intent is to provide models for programs that can be duplicated at other libraries.

Libraries can also submit proposals to set up a display instead of doing a presentation.

The Showcase is scheduled for Wednesday, June 15, 12-2 p.m. directly after the SAILS Annual Meeting. The showcase will be held at Loon Pond Lodge, Ted Williams Camp, Lakeville, MA. Lunch will be served at 11:30 a.m.

Please submit proposals at <https://forms.gle/CuXSSWm41JFTHzhw5> by the end of the day Friday, April 15.

Patron Preferred Names

The preferred name field in the patron record is a great feature for those patrons who do not go by their legal name.

Adding a preferred name to a patron's record will make those names searchable. You can enter a name up to 25 characters in length.

Here are some reasons you might want to enter a preferred name:

- For patrons who are transgender and have not updated their legal name to their preferred name.
- For patrons who go by their middle name or some other name that is not their legal name.
- In cases where you want to make a name searchable in the patron record to make it easier to find the patron.

If selecting the **Use Preferred Name** checkbox, the preferred name will display in place of the first name in Workflows, Enterprise, patron notices, and other reports with patron information. You should only select this box if the preferred name is the first name and should not select it if the only reason you entered the preferred name was to make it searchable.

Circulation Tip of the Month

By Chelsea Fernandes

Patron Record- Update an existing record

Look up the patron using the **Modify User** wizard. Be sure to verify with the patron all of the possible updates, including:

Basic Tab:

Name – we often see people with a new last name

Profile – are they older and need to be changed out of JUV or YA?

Library – change to your library

Demographics Tab:

User Cat1 – if they've moved, this needs to be changed.

User Cat2 – maybe they've moved into the state or your town.

User Cat3 – whether or not the patron wants to be notified by email, SMS or Voicemail.

Address Tab: Verify their phone & email information as well as their address.

Extended Info: Are there old messages which may now be cleaned up? If so, take the opportunity of having their record open.



May Annual Technical Services Meeting on Zoom

Jennifer Michaud

Chelsea, Stephanie, and I are looking forward to seeing everyone who has already registered for next month's annual Technical Services meeting which will be held on Zoom on Wednesday, May 11th from 10am to noon. If you haven't already registered, but you plan to attend the meeting, please click on the link below.

[Click here to register](#)

This annual meeting is a chance for SAILS Cataloging to talk with technical services/cataloging staff about any network news, updates, or changes related specifically to cataloging. While we work on finalizing the agenda, please feel free to email catsupport@sailsinc.org if you have any questions or topics that you would like us to discuss at this year's meeting. I'll email the agenda to the Cataloging List closer to the meeting date.

Annual Circulation Meeting Scheduled for June 1

The SAILS Annual Circulation meeting is scheduled for 10 a.m. to 12 p.m. Wednesday, June 1.

The meeting is currently scheduled for Zoom, but, depending on the success of our first hybrid Membership meeting scheduled for next week, we may move this circulation meeting to a hybrid format as well.

The annual meeting is an opportunity for SAILS to share any news or developments that will directly impact circ staff. Participants also have an opportunity to ask questions of SAILS and to share questions and ideas with each other. For this year's meeting, SAILS is planning to discuss upcoming changes that will be implemented as part of the SAILS privacy audit, the use of the preferred name field, and possible changes to online user registrations.

Please [register for the meeting](#) if you plan to attend.



Register at: <https://www.masslib.org/event-4722551>

Are you ready to turn the tide?

Join us IN PERSON for two full days of compelling programs, exhibits, great speakers and a fun evening event.

Gain insights into the changing landscape of all things Mass libraries and how they're surfing the waves (see what we did there?). Visit the conference website to learn more about the conference programs and COVID-19 policies.

Thinking about applying for a scholarship? Learn more here.

And join your colleagues on Sunday for a fun optional birding excursion.*

See you on beautiful Cape Cod. We can't wait to see you!

*Please register separately for this program.

Highlights from the March 2022 SAILS Board Meeting

- The Board began discussion of an evaluation of the SAILS office space in advance of the lease expiration in the fall of 2023. The Personnel Committee will be involved in this evaluation since space needs to support possible hybrid/work arrangements will be a central consideration in this process.
- The Board reviewed preliminary recommendations from the SAILS Privacy Audit Task Force. A large part of the discussion focused on the recommendation to remove

titles/authors from notices emailed to patrons. There was also a brief discussion regarding the need to supply a PIN when placing some requests in ComCat.

- The Board approved the implementation of a PIN Reset form to replace a PIN request form that is no longer working. Despite concerns that this form will make patron-selected PINs visible to staff, SAILS Executive Director Kathy Lussier recommended implementation of the PIN reset because the broken form was causing customer service issues.
- The Board voted to approve a Circ Policy Committee recommendation to resume blocking patrons from placing holds if their account is blocked. Board members also discussed the use of the Preferred Name field in patron registration and new procedures for removing patrons from the system. Circ staff will no longer be able to remove patrons, but can update their profile to withdrawn. A weekly report will run to remove any patrons with a Withdrawn profile.
- The Board voted to recommend that Membership approve implementation of the Quipu eCard registration and eRenewal system.
- K. Lussier provided an update on a \$25,000 grant opportunity from the MBLC to get assistance with the network's cybersecurity practices. Lussier indicated that she plans to hire a consultant and to possibly work with pilot libraries on implementing multi-factor authentication.
- Assistant Director for Technology Services Laurie Lessner reported that PubPac was in favor of removing "Your status is delinquent" from My Account in Enterprise. The Board was in favor of this update.
- K. Lussier informed the Board that she plans to start regular reviews of SAILS policies at Board meetings.

UPCOMING EVENTS:

[SAILS Membership Meeting](#)

SAILS OFFICE CLOSED - Patriot's Day

SAILS K-12 school check-in

[Getting Started with LibraryAware](#)

[Getting Started with LibraryAware](#)

[Shopper Card Order Placed](#)

[Annual Technical Services Meeting](#)

April 13th 10 am - 12 noon

April 18

April 26th 3pm - 4pm

April 28th 1pm - 2 pm

April 29th 11am - 12 noon

May 11th

May 11th 10 am - 12 noon

March STATISTICS

Circulation (no Overdrive)

Total Items Circulated: 288,891

Items Loaned between SAILS Libraries:
65,370

OverDrive Circulation to SAILS patrons

Ebook: 34,107

Audio Book: 20,750

Video: 51

Magazines: 2,637

Database Size

Titles: 1,071,361

Items: 3,182,288

Total Patrons: 362,910



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