

Board Meeting
SAILS Library Network
10 Riverside Drive, Lakeville, MA
April 5, 2017

In Attendance: Dina Brasseur (Acushnet), William Schneller (Berkley), Robert Rezendes (BCC), Manny Leite (Foxborough), Catherine Coyne (Mansfield), Jason Bloom (Middleboro), Olivia Melo (New Bedford), Sarina Bluhm (Norfolk), Frank Ward (North Attleborough), Debbie Batson (Plympton), Debby Conrad (SAILS), Laurie Lessner (SAILS), Lisa Hart (SAILS)

Meeting called to order at 10:00 AM by Manny Leite, President

Roll Call – Lisa Hart

Approval of Minutes of February 15, 2017

- Motion by Debbie Batson (Plympton)
- Seconded by Catherine Coyne (Mansfield)
- Unanimously approved

FY17 Year-to-date Report

Debby Conrad reviewed the March 31, 2017 balance sheet and Income & Expense report. All is on budget.

Old Business

SirsiDynix Mobile App-Proposal to have SAILS be a Pilot Site

It was recommended that the board accept the proposal for SAILS to be a test site. The quote is for \$1,170. This will be a test of how stable customizable and easy to get in place the product is. Price will be negotiated with the vendor if this product is chosen for our new mobile app.

Mobile App – Focus Group Meetings – Laurie Lessner informed the board that a patron survey will be on Enterprise for 2 weeks followed by 2 weeks of focus group meetings.

LibraryAware-when does the network decide and how? – If LibraryAware is going to replace Bookletters we will need to know by June. Product will be brought to the Membership Meeting in May for a vote. This product is half the price of Bookletters. Libraries should still budget for Bookletters and the balance of the payment will be put towards the mobile-app.

New Business

Approval to adopt revisions to SAILS Summary Plan Descriptions (Retirement Plans) –

Revisions include a change in the default plan from money market plan to lifetime plan.

- Motion by Frank Ward (North Attleborough) to accept changes
- Seconded by Dina Brasseur (Acushnet)
- Unanimously approved

Approval to adopt SAILS Summary Plan Description for Health Insurance Plan – Debby Conrad explained that to comply with ERISA, we need to have a plan wrapper to refer the plan descriptions and personnel policies.

- Motion by Frank Ward (North Attleborough) to accept wrapper
- Seconded by Catherine Coyne (Mansfield)
- Unanimously approved

Legal Counsel – Our current lawyer Irene Shaw is retiring and files have been passed on to the legal firm of Lang, Xifaras & Bullard. Debby Conrad, Olivia Melo, Manny Leite, and Bob Rezendes will be meeting with the Scott Lang on April 18th.

Telephone Notification System – The contract for our current product expires in 2018, SAILS will begin looking for an alternative product for cost savings. The service will be continuing.

Overdrive – How SAILS compares to other Massachusetts Networks – Attached to the packet is a chart comparing Massachusetts networks.

Executive Director's Report –

- Possible meeting in the fall for discussion on what directors want the system to be. Current policies are not being followed – should they be changed?
- Possible program to be held featuring a professional fundraiser.
- Membership meeting will be in May at Somerset at 10:00.
- Annual meeting will be in June at Easton at 10:00. Ebsco will present “Stacks” a website development tool.
- Dedication Nancy M Cappellini Children's Room on April 21 at 12:00

Other Comments –

- Discussion was held on options for phone charging stations
- Discussion was held about several libraries that are working on strategic plans
- Jason Bloom (Middleboro) spoke about Learning Express, recently bought by Ebsco, and possible issues with their finances.

Olivia Melo (New Bedford) made a motion to adjourn, seconded by Dina Brasseur (Acushnet) and approved unanimously.

Meeting adjourned at 12:00 AM

Respectfully submitted,

Lisa Hart