

Board Meeting
SAILS Library Network
10 Riverside Drive, Lakeville, MA
September 20, 2017

In Attendance: Dina Brasseur (Acushnet), William Schneller (Berkley), Robert Rezendes (BCC), Carole Julius (Carver), Jocelyn Tavares (Dighton), Virginia Johnson, (East Bridgewater), Uma Hiremath (Easton), Liane Verville (Fall River), Manny Leite (Foxborough), Jayme Viveiros (Lakeville), Sarina Bluhm (Norfolk), Frank Ward (North Attleborough), Debbie Batson (Plympton), Debby Conrad (SAILS), Laurie Lessner (SAILS), Lisa Hart (SAILS)

Meeting called to order at 10:00 AM by Robert Rezendes, President

Roll Call – Lisa Hart

Approval of Minutes of August 16, 2017

- Motion by Debbie Batson (Plympton)
- Seconded by Frank Ward (North Attleborough)
- Unanimously approved

FY18 Treasurer's Report

- Motion by Carole Julius (Carver)
- Seconded by Dina Brasseur (Acushnet)
- Unanimously approved

FY18 Year-to-date Report

Debby Conrad reviewed the August 31, 2017 balance sheet and Income & Expense report. Everything is in good standing.

Committee Reports

Circulation Policy Committee – Replacement Copy Policies

A spread sheet of each library's Replacement Copy Policies is on the website.

Overdrive – Preliminary results from patron survey

Result of the survey was discussed. Individual library's results will be distributed soon. Not much progress has been made with OCLN on sharing content test. It looks more likely that this will happen with Minuteman.

Legislative Committee – appointment of Jayme Viveiros to the committee

Old Business

BC Mobile – status

This service is making good progress. It is expected that pilot testing will begin in October.

Talking Tech – status

This is the new voice notification system. A survey was sent to libraries to determine which notices they want sent. The server has been sent to SirsiDynix. The goal is to have this up and running in December.

Libraryaware – status

This is going well and most libraries are using it to some extent.

Erate – status

About 22,000 in discounts will be applied, but the discounts probably won't appear on the Comcast invoices until December. Because the FY18 budget assumed we would not receive Erate there will be excess funds in the Telecommunications line item that can be carried over to FY19. This will eliminate the anticipated shortfall in revenues for FY19 so the 2% increase in membership fees should cover anticipated expenses.

New Business**Reactivating B.M.C. Durfee's membership**

B.M.C. Durfee's membership has been reactivated and their records will be reloaded.

Release 3.5.3

This should happen at the end of the year. It will be live in January and there should be no staff impact.

Symphony for the Web

There is a small fee for this service. A portion of the money saved by cancelling BlueCloud Visibility will cover this. This service will give libraries more versatility. Testing should begin by the end of the year.

Report from Executive Director

SAILS has been working with DRRSD to get the schools up and running.

Debby Conrad will be attending a network administrators meeting next week to discuss the division of the 9506 money.

Debby Conrad attended a healthcare reform meeting next week and is working to make sure we are compliant.

Itemcat1 cleanup is progressing and home locations will be tackled next.

November's board meeting will be replaced with the Director's retreat.

Adjournment

Frank Ward (North Attleborough) made a motion to adjourn, seconded by Virginia Johnson, (East Bridgewater) and approved unanimously.

Meeting adjourned at 12:00 AM

Respectfully submitted,

Lisa Hart