

# Membership Meeting

## Fall River Public Library

### October 18, 2017

**In Attendance:** William Schneller (Berkley), Ann Gerald (Bridgewater), Robert Rezendes (BCC), Carole Julius (Carver), Lynne Antunes (Dartmouth), Jocelyn Tavares (Dighton), Ian Dunbar (Easton), Kate Kulpa (Fall River), Liane Verville (Fall River), Manny Leite (Foxborough), Jean Gallant (Halifax), Jayme Viveiros (Lakeville), Susan Pizzolato (Mattapoisett), Dale Irving (Middleborough), Olivia Melo (New Bedford), Sarina Bluhm (Norfolk), Amanda Viana (Norton), Kathy Benvie (Pembroke), Peter Fuller (Seekonk), Cynthia St. Amour (Swansea), Sue Branco (Westport), Debby Conrad (SAILS), Laurie Lessner (SAILS), Kristin Slater (SAILS), Lisa Hart (SAILS)

**Meeting called to order** at 10:05 AM by Robert Rezendes, President

**Roll Call** – Lisa Hart

**Approval of Minutes** of September 20, 2017

- Motion by Jayme Viveiros (Lakeville)
- Seconded by Olivia Melo (New Bedford)
- Unanimously approved

**Vote to suspend the rules to revise agenda for guest presentations**

- Motion by Jayme Viveiros (Lakeville)
- Seconded by Susan Pizzolato (Mattapoisett)
- Unanimously approved

**Attorney Scott W. Lang**

Mr. Lang introduced himself and made a brief presentation

**Ed Sylvia, CPA/ Michelle Hurd**

Introductions and a brief presentation was made about the FY17 audit and Operations Review to take place in the middle of 2018.

**FY18 Treasurer's Report**

- Motion by Carole Julius (Carver) to approve the Warrant 4.1.18 in the amount of \$67,180.17
- Seconded by Susan Pizzolato (Mattapoisett)
- Unanimously approved

**FY18 Year-to-date Report**

Debby Conrad reviewed the September 30, 2017 balance sheet and income statement.

**Vote to accept FY17 Audit**

- Motion by Carole Julius (Carver)
- Seconded by Liane Verville (Fall River)
- Unanimously approved

## **Committee Reports**

### **Budget Committee – Approval of FY19 Action Plan**

- Motion by Carole Julius (Carver)
- Seconded by Jayme Viveiros (Lakeville)
- Unanimously approved

## **Old Business**

### **Status of Blue Cloud Mobile project**

Laurie Lessner updated membership. One way or another a new mobile app will be in place by 6/30/18.

### **Status of iTiva Voice Notification System**

Server has been received, the templates are done and the service should go live in December.

### **Status of Overdrive Sharing project with Minuteman**

Debby Conrad discussed this project which also includes OCLN now. Phase one will kick off in October and Phase two should begin in January.

- Motion by Olivia Melo (New Bedford) to approve the letter of agreement
- Seconded by Sue Branco (Westport)
- Unanimously approved

### **Status of Keeley Library, Durfee High School**

A P.O. has been received for payment. ½ of the records are loaded and SAILS should have the student and staff data by the end of the week.

## **November Directors Retreat**

On October 3 the planning committee has a conference call to discuss what they would like to accomplish during the retreat. It was decided that Directors needed to discuss the future of SAILS and what they would be looking for in a new Executive Director. The committee decided to allow for open discussion that Debby Conrad would not attend. The Retreat will take place on 11/15/17 at the Ted William's Camp in Lakeville from 10-3. Breakfast and lunch will be served.

## **New Business**

### **Report from 2017 Cosugi Consortia SIG meeting-Kristin Slater**

Kristin discussed the recent meeting.

### **Release 3.5.3**

The new release should be out in January. SAILS will not go to a new release until the holds issues are addressed.

### **Report from Executive Director**

Debby Conrad expressed her dissatisfaction with BlueCloud product. Instead of using BC Circulation and Cataloging with the DRRSD Workflows is now being installed at all of the schools. SAILS contract with SirsiDynix will be ending in 2020 and Debby suggests a new RFI should be issued to obtain information from other vendors.

Debby Conrad has been working on compliance with ERISA and Insurances.

Itemcat1 cleanup is just about completed and Home Location cleanup has begun. The last phase of this will be to address User Categories.

The overdrive survey was completed by Directors and per the results the consortia will continue to focus on adding new titles and continue to purchase at the same rate this fiscal year and next.

#### **Other**

Kristin Slater shared that there is still grant money available from BPL for scanning items, they are especially looking for photographs.

Ian Dunbar asked for discussion about service animals in the library.

Olivia Melo shared that she has a library registration form available in Portuguese.

Dale Irving asked for discussion about patron personal care policies.

#### **Adjournment**

Manny Leite (Foxborough) made a motion to adjourn, seconded by Cynthia St. Amour (Swansea) and approved unanimously. Meeting adjourned at 11:45 AM

Respectfully submitted,

Lisa Hart