

# SAILS Network News

November, 2017

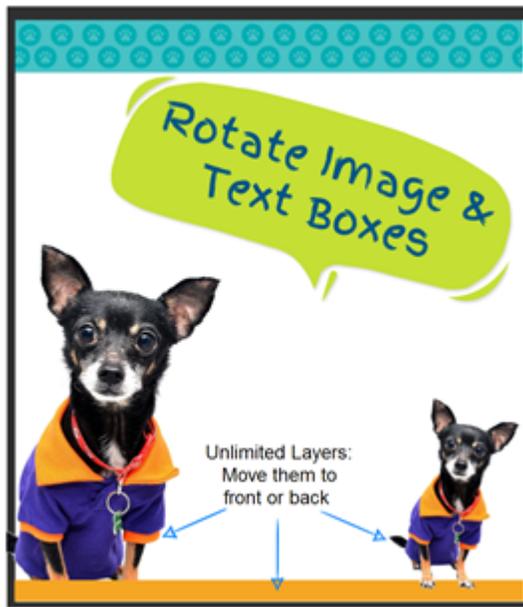


libraryAware™

## Exciting changes are coming to LibraryAware October 31!

**A new drag & drop style editor for print materials with  
layers is headed your way soon!**

**Here are the highlights:**



### Drag and drop image and text boxes

It's so easy to use – just drag and drop text, images, book jackets and shapes.

### Unlimited Layers

Yep, you add as many as you like and move them to the front and back for the look you want.

### Move and rotate image and text boxes

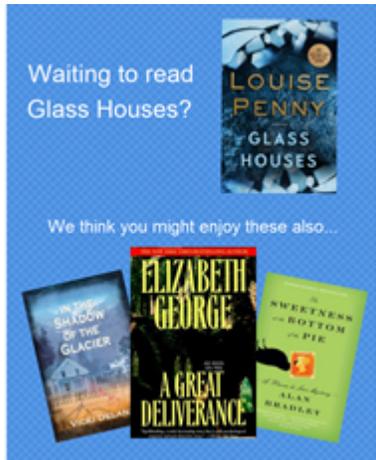
You'll have the freedom to move images and text wherever and however you want—move and rotate them to your heart's delight!

### We've added an **Undo Button!**

Everyone deserves a second chance and nothing says that better than the addition of an undo button. Unless of course you want to count the redo button.



We think you'll love this feature of the new editor for layered print materials.



## New Designs

Since we have all of this new functionality, you can expect new designs to help you achieve your marketing goals.

There's nothing to lose, and everything to gain. We are replicating all of the existing templates and will be adding new designs throughout the year.

That's what we call having the best of both worlds.

If you missed our recent sneak peek webinar, here's the recording:



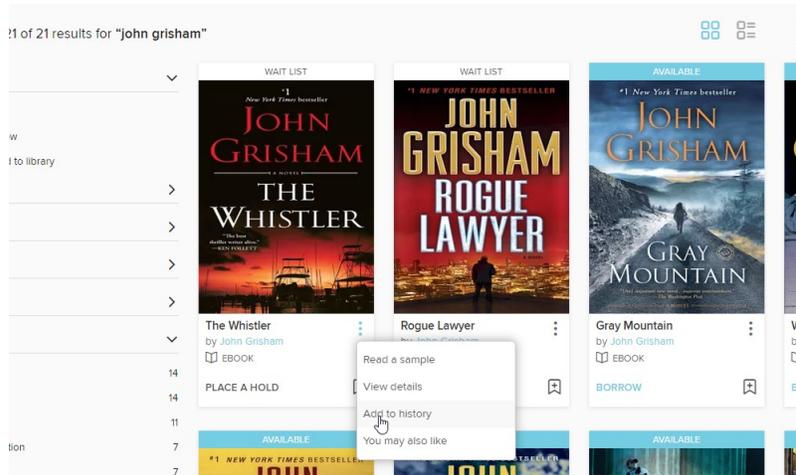
Learn More:



**Reading History now on your OverDrive site**

## How the History page works:

- Each time a title is borrowed, it is added to your history. At launch, you will see an empty history until you borrow a title, or manually add it.
- Titles can be manually added through the context menu (...) or from the title details page. For example, you can add titles you read before the start of the history, or titles read from other sources (print, purchased, etc.).



1 of 21 results for "john grisham"

WAIT LIST

WAIT LIST

AVAILABLE

The Whistler by John Grisham

Rogue Lawyer by John Grisham

Gray Mountain by John Grisham

Read a sample

View details

Add to history

You may also like

HARRY POTTER and the CHAMBER of SECRETS

Harry Potter Series, Book 2

by J.K. Rowling  
Jim Dale

AUDIOBOOK

★ ★ ★ ★ ★

1 of 1 copy available

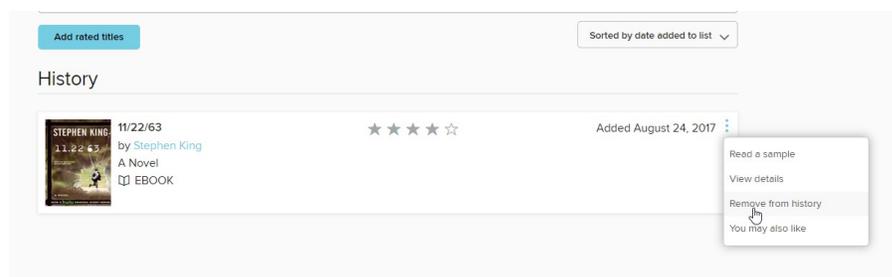
BORROW FOR 14 DAYS

LISTEN TO A SAMPLE

ADD TO WISH LIST

ADD TO HISTORY

- You can remove individual titles from the History page through the context menu (...) or on the title details page.



Add rated titles

Sorted by date added to list

History

STEPHEN KING 11/22/63

by Stephen King

A Novel

EBOOK

★ ★ ★ ★ ☆

Added August 24, 2017

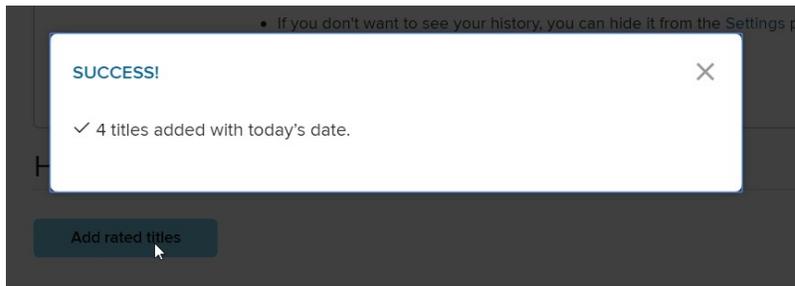
Read a sample

View details

Remove from history

You may also like

- You can choose to hide your history from the Settings page. If you opt to display your history again at a later date, you will only see titles added from that point forward.



## Reciprocal Borrowing Pilot

### SAILS, Minuteman and Old Colony Networks Launch Reciprocal Borrowing Pilot

Beginning October 30, patrons from these three networks will be able to borrow and place holds on any of these three networks using their home library authentication credentials. Patrons will see a prompt to take them to the other network at which point they will log in with their home barcode and pin. They will be able to check out and place holds based on the rules set by the network they are visiting. Existing hold rules will be honored so that local patron's holds on Advantage titles will be filled first. Checkouts and holds placed by the patron in the other network will not count against limits in the home network so this will vastly expand the resources available to the patrons of the three networks.



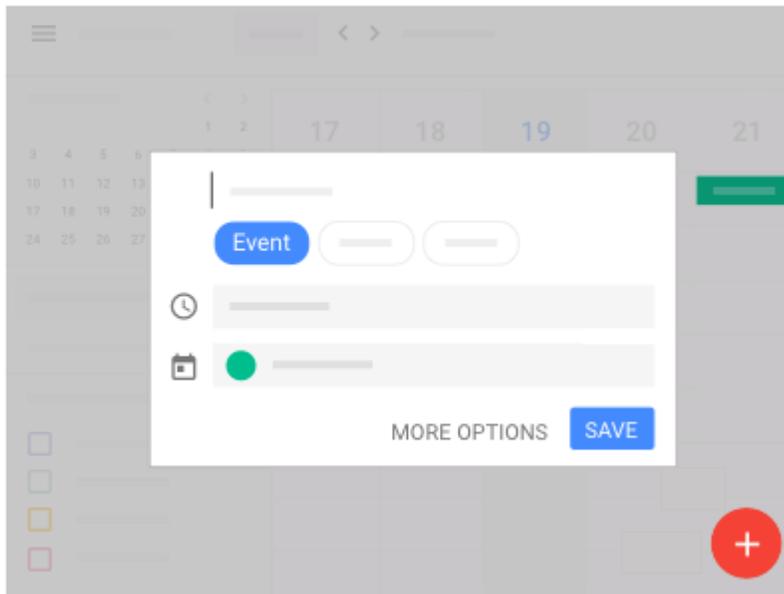
This is the phase one of a three phase pilot and if the pilot proves to be successful other networks in Massachusetts will participate.



## New Google Calendar User Interface (UI) Coming Soon

Starting Nov. 28, 2017, Google will begin rolling out a new calendar interface for your SAILS account. Only 15% of SAILS accounts use the calendar, but maybe these new features will entice more of you. The new look includes new features such as rich event descriptions, a side-by-side view, easy to manage settings, and more. The transition will take about 8 weeks. No action is required on your part.

Here's a preview for adding a new event:



As you can see, the look & feel is similar to other Google Apps. Take a look at all the coming features [in this article](#).

### To try the new Calendar

1. On a computer, open [Google Calendar](#).
2. On the top right of your screen click **Use new Calendar**.
3. To go back to the old Calendar at any time, click Settings  **Back to classic Calendar**.

## Google Features SAILS Overdrive Downloads

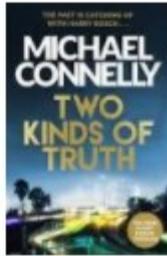
Have you noticed, when using Google, all the great, added information that seems to display as if by magic, along the side of the page? Movie details such as where to download or buy the movie, the cast members, links to similar titles, ratings, etc. all appear, as well as movie times in your area, if it's still in the theaters. This isn't really magic, though it's always most fun to think it could be, but behind the scenes coding of these resources, such as book services, movie companies, travel resources, and other topics that want the searcher to learn more and get "their" information. You may even see added info on your library. That comes from either enhanced information Google gathers together from the web, or could be details you provide to them yourself. If you really want to take a bit of control over your business, there are tools available at: <https://www.google.com/webmasters/>.

When people search for books in Google, now they will often see results that point to downloading the book from the SAILS network. Overdrive has provided metadata to Google, telling who owns the book and the link to get it. This isn't something that is completely accurate or works 100% of the time, but it's still another way people who may not know about your library, let alone know you lend ebooks, can find you.

For more information, read this [Library Journal Article](#).

## Two Kinds of Truth

Book by Michael Connelly



4.2/5 · Goodreads

Harry Bosch works cold cases as a volunteer for the San Fernando police department when he's called out to a local drug store where a young pharmacist has been murdered. ... [Google Books](#)

**Expected on:** October 31, 2017

**Author:** Michael Connelly

**Followed by:** [The Wrong Side of Goodbye](#)

**Preceded by:** [The Wrong Side of Goodbye](#), [The Burning Room](#)

**Genres:** Thriller, Mystery, Suspense, Crime Fiction

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SAILS Library Network [>](#)  
Middleborough Public Lib...

Old Colony Library Net... [>](#)  
Kingston Public Library, ...

CLAMS, Inc. [>](#)  
Jonathan Bourne Public ...

## DVD Locking Cases

Several libraries in SAILS use locking DVD cases when they circulate DVD's to patrons. However, if a case is locked and sent in delivery the receiving library cannot unlock the case so please do not send locked cases through delivery. Even if your library has a locking cases and you think you are doing the owning library a favor, the DVD may be going to fill a hold at a library that cannot open the DVD.

Another important reminder – do not check out DVD's to patrons until you have opened the case and verified that the DVD is actually in the case and is the title you expect. If you wait to open the case you may end up checking an item out to a patron and then having to return it to the owning library. Never put an item in delivery that is checked out to a patron. Optima connects to our system to determine the correct sorting location and the system doesn't work properly if an item is still checked out.



Remember – SAILS will be holding 2 Circulation Roundtables in November and we will be discussing these and any other procedures about which you may have questions. See Upcoming Events to register.

## Do You Place Holds for a Book Club?



Many libraries in SAILS use a generic User ID for their Book Club (s) and place holds using that ID. After the items come in then they are checked out to the members of the Book Club. If your library does this, please remember to check out the items before the available holds expire on the hold shelf. If you think it will take more than the standard number of days to distribute them to your group check them out to an in-house patron until your real patrons can pick up their copy.

The software will automatically put an item in transit after an available hold expires on the hold shelf. If you don't immediately put them in delivery to go on to the next library you are inadvertently creating more work for the receiving library as the staff there waits for something that is not actually in delivery.

If you need help getting one of these patron records set up or have questions email [support@sailsinc.org](mailto:support@sailsinc.org)

## Cancel Available Hold Behavior

A patron requests an available hold be cancelled. The pickup library was West Bridgewater. Easton put through the cancellation and received a prompt to put the item in transit to go to Taunton to fill a hold. Staff selected the option to put in transit and called West Bridgewater to have them put it in delivery.

The behavior properties on the remove hold wizards does what we want but it assumes the station library is the one with the hold physically in their library. The behaviors are:  
Remove from holds shelf

Make next hold available

To have the system move the item where it needs to go, these options need to be checked. The solution is to either have the library who has the item on their holds shelf perform the cancellation or make sure you're able to contact the library to have them physically process the item.

## Upcoming Events

Wednesday November 1, 2017 10:00 AM - 12:00 PM

### **Circulation Roundtable**

CONTACT: Deborah Conrad 508-946-8600 x211 dconrad@sailsinc.org

LOCATION: Halifax - Holmes Public Library

[Register Now](#)

Wednesday November 8, 2017 10:00 AM - 12:00 PM

### **Circulation Roundtable**

CONTACT: Deborah Conrad 508-946-8600 x211 dconrad@sailsinc.org

LOCATION: Fall River Public Library

[Register Now](#)

Wednesday November 15, 2017 10:00 AM - 3:00 PM

### **Directors Retreat**

This is open to all directors in the network. Facilitated by Libby Post from Post Communications the anticipated outcome of the meeting will be the vision for the network going forward and as a result a list of desired qualities/qualifications for a new executive director.

CONTACT: Deborah Conrad 508-946-8600 x211 dconrad@sailsinc.org

LOCATION: Loon Pond Lodge, Ted Williams Camp, 28 Precinct Street Lakeville, MA 02347

[Register Now](#)

## Network Stats

**September 30, 2017**

**Circulation:**

Total Items Circulated: 284,923

OverDrive Circ: 25,889

All Formats Circ: 310,812

**Resource Sharing:**

CommCat Items Borrowed: 1,108

CommCat Items Loaned: 580

Total Intranetwork Loans: 60,717

Patron placed holds: 48,367

Overdrive holds: 7,529 (current)

**Holdings:**

Cataloging Requests: 6,149

MARC Records Added: 5,608

Overdrive Holdings: 25,097

Patrons Added: 6,537

Total MARC: 1,304,782

Total Holdings: 4,350,416

Total Patrons: 462,949

**SAILS**

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Lakeville, Massachusetts 02347

508-946-8600

[www.sailsinc.org](http://www.sailsinc.org)